



October 18, 2021

NOTICE TO PROCEED

COVER AND PAGES CORP.

2763 Silang Brgy. 886 Zone 98 Dist. VI
Sta. Ana, Manila

THRU: MR. RODULFO ANOTA

Authorized Representative
Cover and Pages Corp.

Dear Mr. Anota

The attached **Purchase Order / Contract Agreement** having been approved, notice is hereby given to **COVER AND PAGES CORP.** Performance may commence on the Contract for **Supply, Delivery and Printing of One Thousand Pieces (1,000) CFO COFFEE TABLE BOOK** under Purchase Request No. 2021-09-079 dated 20 September 2021) effective on the date of receipt of this notice:

CFO REQUIREMENT	QUANTITY	UNIT AMOUNT	TOTAL AMOUNT
Supply, Delivery and Printing of CFO Coffee Table Book	1000 pieces	P323.00 (VAT Inclusive)	P323,000.00 (VAT Inclusive)

Delivery Period: 30 Calendar Days upon receipt of a copy of the Notice to Proceed (NTP)

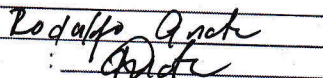
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and In accordance with the Delivery schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Filipinos Overseas.

Very truly yours,


ATTY. WENDELL V. DIMACULANGAN
Head Executive Assistant

I acknowledge receipt of this notice on :
Name of the Representative of the Bidder :
Authorized Signature :



The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.

