



REQUEST FOR QUOTATION NO.: 2021-11-045

Date: November 17, 2021

Procurement Title : **Supply, Delivery and Installation of Modular Laminated Glass Partition for 24 seats as requested by the Management Information Systems Division (MISD)**

PR No. : **2021-10-092**
Approved Budget for the Contract : **PHP 650,000.00**

Sir/Madam:

The Commission on Filipinos Overseas invites PhilGEPS registered suppliers to quote the latest market price of the item/s described/listed below. Quotations must be placed in **TWO (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope (COPY 1) should contain copies of the documents. Please submit your sealed envelopes at the **2nd floor, Administrative and Finance Division, Citigold Center II, 1388 F. Icasiano St. cor. F. Gernale St. Paco, Manila** on or before **November 24, 2021, 1:00 P.M.**

I. Requirements

1. The winning bidder shall deliver and install the goods to the Commission on Filipinos Overseas Office at Citigold Center, 1345 Pres. Quirino Avenue cor. Osmeña Highway, Paco, Manila;
2. The winning bidder shall bear the cost of transportation; and
3. The winning bidder shall replace the item/s if found to be defective or not in conformity with the description during inspection.

II. General Terms and Condition:

1. Quotations should be addressed to the CFO Bids and Awards Committee and must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents;
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission;
3. Quotations should be inclusive of all cost and applicable taxes;
4. The following documents should be submitted along with the sealed quotation:
 - **PhilGEPS Registration Number/Certificate**
 - **Mayor's/Business Permit**
 - **BIR Form 2303 Certificate**
 - **SEC or DTI Certificate**
 - **Notarized Omnibus Sworn Statement**
 - **Brochure/Proof of previous works**
5. Bidders must have a Land Bank account for payment purposes. Otherwise, bank fees shall be for the account of the winning bidder.



Republic of the Philippines • Office of the President
COMMISSION ON FILIPINOS OVERSEAS
KOMISYON SA MGA FILIPINO SA IBAYONG DAGAT



COMPANY NAME : _____
ADDRESS : _____
PhilGEPS REGISTRATION NO.: _____ VALID UNTIL: _____

ITEM DESCRIPTION	TOTAL COST	APPROVED BUDGET FOR THE CONTRACT (VAT INCLUSIVE)	QUOTATION/ OFFER AMOUNT (VAT INCLUSIVE)
Supply, Delivery and Installation of Modular Laminated Glass Partition for 24 seats as requested by MISD	₱650,000.00	₱650,000.00	

TECHNICAL SPECIFICATIONS: Please see attached Technical Specifications and Layout

DELIVERY SCHEDULE: 35 working days upon receipt of a copy of Notice to Proceed

After careful evaluation of the Requirements, General Terms and Conditions, Technical Specifications and Delivery Schedule, I/WE hereby accept and submit our quotation based on the items and prices above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: _____
Email Address : _____
Date : _____

For Further information, please refer to:

KEESHIA MAE L. ACEDERA

Procurement Officer

Email: bac.secretariat@cfo.gov.ph

Tel. No: [8552-4792](tel:8552-4792)



Tel: (+632) 552-4700 (connecting all depts.) • Fax: (+632) 561-8332
Email: info@cfo.gov.ph • Website: cfo.gov.ph • Facebook: [commissiononfilipinosoverseas](https://www.facebook.com/commissiononfilipinosoverseas)
Citigold Center, 1345 President Quirino Avenue cor. President Osmeña Highway, Manila 1007, Philippines

TECHNICAL SPECIFICATIONS AND LAYOUT

Area I

8 seats Worktop

120x110cm - Table dimension
25-42mm Board thickness - (white)
Aluminum Frame and End trim
Laminated finish using High Pressure Laminate(HPL)
With grommet cap each table
With provision for gateway for power and data outlet

Laminated Glass Panels
In 468cm series aluminum powder coated color: charcoal gray or beige
Glass height: 30cm (frosted strip)
Lower laminated: Client choice
Lower laminated: Client choice

Area II (a)

12 seats Worktop

120x60cm – Table dimension
25-42mm Board thickness - (white)
Aluminum Frame and End trim
Laminated finish using High Pressure Laminate(HPL)
With grommet cap each table
With provision for gateway for power and data outlet

Laminated Glass Panels
In 468cm series aluminum powder coated color: charcoal gray or beige
Glass height: 30cm (frosted strip)
Lower laminated: Client choice
Lower laminated: Client choice

With 1 custom Sliding Wooden Cabinet
W184xD40xH75cm (1pc)

Area II (b)

1 seat Worktop

Main 180x80cm & Side 130x40cm – Table dimension
25-42mm Board thickness - (white)
Aluminum Frame and End trim
Laminated finish using High Pressure Laminate(HPL)
With grommet cap each table
With provision for gateway for power and data outlet

Laminated Glass Panels
In 468cm series aluminum powder coated color: charcoal gray or beige
Glass height: 30cm (frosted strip)
Lower laminated: Client choice
Lower laminated: Client choice

Area II (c)

2 seats Worktop

Main 180x60cm & Side 130x40cm – Table dimension
25-42mm Board thickness - (white)
Aluminum Frame and End trim
Laminated finish using High Pressure Laminate(HPL)
With grommet cap each table
With provision for gateway for power and data outlet

Laminated Glass Panels
In 468cm series aluminum powder coated color: charcoal gray or beige
Glass height: 30cm (frosted strip)
Lower laminated: Client choice
Lower laminated: Client choice

TECHNICAL SPECIFICATIONS AND LAYOUT

Area II (d)

1 seat Worktop

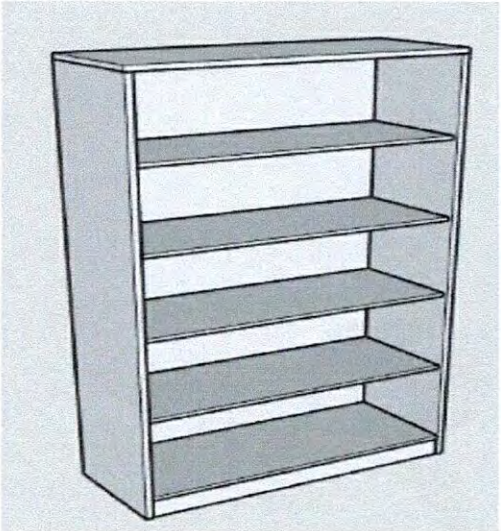
Main 140x60cm & Side 150x40cm – Table dimension
25-42mm Board thickness - (white)
Aluminum Frame and End trim
Laminated finish using High Pressure Laminate(HPL)
With grommet cap each table
With provision for gateway for power and data outlet

Laminated Glass Panels
In 468cm series aluminum powder coated color:
charcoal gray or beige
Glass height: 30cm (frosted strip)
Lower laminated: Client choice
Lower laminated: Client choice

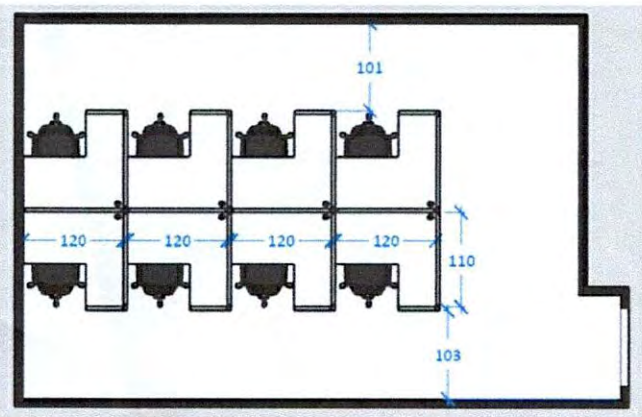
Area II (e)

1 Shelf:

H180xW100XD40cm



AREA I



AREA II

