



Commission on Filipinos Overseas

Document Code **CFO-AFD-FR-PRO-002**Page No. **1 of 1**Revision No. **0**Effective Date **15 March 2017****PURCHASE ORDER**

Supplier : THE MANILA HOTEL
Address : 1 Rizal Park, Ermita, Manila
TIN : 000-344-552-00000

P.O. No. : 2022-02-009
Date : 17-Feb-22
Mode of Procurement : NP: SEC. 53.9

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : CFO- Citigold Center 1345 Pres. Quirino Ave. cor., SSH, Paco Manila**Delivery Term :** FULL SERVICES**Date of Delivery :** 30 Working days upon approval of the final lay-out**Payment Term :** LDDAP-ADA

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<p>Lease of Venue for the awarding Ceremony of the Migration Advocacy and Media (MAM) Awards and Himigrasyon Song Writing Contest to be held on March 16, 2022 (Wednesday) from 4:00pm to 9:00pm as requested by PPRD</p> <p>Requirements: (Option A)</p> <ul style="list-style-type: none">> No. of Pax: 100> Venue / Set-Up: Centennial Hall B> Activity: Dinner Set with 1 round of Standard drinks. <p>Banquet Services:</p> <ul style="list-style-type: none">> Inclusive of the following:<ul style="list-style-type: none">- Five (5) hours use of function room- Dinner set at the function room and Free flowing of Coffee or Hot tea- Projector Screen at Centennial Hall B- Rostrum/Podium- Round table set-up (Social Distancing)- Registration Table. Namecards/Placecards for the VIP Tables- Stage- Basic flower arrangement for the round tables- Basic Sound Systems (two wired Microphone, CD Player, Speakers)- Wi-Fi connection (shared with other guest)- Dedicated wifi connection at P10,000 installation fee (15-20mbps only) <p>* Attached conditions/specifications set in the quotation are part of this Order. (Per Purchase Request No.: 2022-01-005 dated 25 January 2022) x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x-x-x</p>	100	2,500.00	250,000.00

(Total Amount in Words) Two Hundred Fifty Thousand Pesos Only**250,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier_____
Date

ATTY. WENDELL V. DIMACULANGAN
Head, Executive Assistant

Fund Cluster : _____
Funds Available : _____

CANDELARIO R. GARCIA

Signature over Printed Name of Chief Accountant/

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____