



May 12, 2022

**NOTICE TO PROCEED**

**FOG HORN INC. (AZALEA HOTEL AND RESIDENCES)**

No. 7 Leonard Wood Brgy. M Roxas  
Baguio City, Benguet

**THRU: MS. ELISA P. ESCOBAR**

Group General Manager  
Fog Horn Inc. (Azalea Hotel and Residences)

Dear **Ms. Escobar**,

The attached **Purchase Order / Contract Agreement** having been approved, notice is hereby given to **FOG HORN INC. (AZALEA HOTEL AND RESIDENCES)** Performance may commence on the Contract for the following requirement under Purchase Request No. 2022-03-028 dated 10 May 2022 effective on the date of receipt of this notice:

CFO REQUIREMENT	UNIT	AMOUNT (VAT INCLUSIVE)
Procurement of Venue with Food and Accommodation for the conduct of CFO Team Building for FY 2022	1 lot	PhP 645,100.00

**DELIVERY PERIOD: 30 working days upon receipt of a copy of the Notice to Proceed**

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and In accordance with the Delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Commission on Filipinos Overseas**.

Very truly yours,

  
**ATTY. WENDELL V. DIMACULANGAN**  
Head Executive Assistant

I acknowledge receipt of this notice on \_\_\_\_\_

Name of the Representative of the Bidder : \_\_\_\_\_

Authorized Signature : \_\_\_\_\_

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.