



April 28, 2022

NOTICE TO PROCEED

VISTAAIRE BUILDERS AND AIRCONDITIONING SALES AND SERVICES INC.
20-21 Magnolia St. Pingkian Village
Pasong Tamo, Quezon City

THRU: MS. ANGELICA JEAN ALFECHE
Authorized Representative
Vistaire Builders and Airconditioning Sales and Services Inc.

Dear Ms. Alfeche,

The attached **Purchase Order / Contract Agreement** having been approved, notice is hereby given to **VISTAAIRE BUILDERS AND AIRCONDITIONING SALES AND SERVICES INC.** Performance may commence on the Contract for the following requirement under Purchase Request No. 2022-03-024 dated 01 March 2022 effective on the date of receipt of this notice:

CFO REQUIREMENT	UNIT	AMOUNT (VAT INCLUSIVE)
Supply, Delivery and Installation of 2.0 HP Inverter Air-conditioning unit	1 unit	PhP 64,500.00
Supply and Delivery of 1.5 HP Inverter Air-conditioning unit	1 unit	PhP 33,000.00
TOTAL AMOUNT		PhP 97,500.00

DELIVERY PERIOD: 30 working days upon receipt of a copy of the Notice to Proceed

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Commission on Filipinos Overseas**.

Very truly yours,


ATTY. WENDELL V. DIMACULANGAN
Head Executive Assistant

I acknowledge receipt of this notice on : May 2, 2022
Name of the Representative of the Bidder : Angelica Jean Alfeche
Authorized Signature : [Signature]
The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.

