



REQUEST FOR QUOTATION NO.: 2023-10-079

Date: October 08, 2023

Procurement Title : Supply and Delivery of 4 units 24-Port Gigabit Managed Switches and 6 units 48-Port Gigabit Managed Switches (2nd Posting)

Purchase Request No. : 2023-09-176

Approved Budget for the Contract : Php 710,000.00 (Vat Inclusive)

Sir/Madam:

The Commission on Filipinos Overseas invites PhilGEPS registered suppliers to quote the latest market price of the item/s described/listed below. Quotations must be placed in **TWO (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope (COPY 1) should contain copies of the documents. Please submit your sealed envelopes at the **2nd floor, Administrative and Finance Division, New Golden City Builders Building, 1388 Icasiano Street., corner Union Street, Paco, Manila** or you can send your files via email at bac.secretariat@cfo.gov.ph on or before **October 16, 2023; 10:00 A.M.**

Documents submitted via email should be password-protected. Passwords should be given to the BAC Secretariat on the opening date by the bidder's representatives attending via ZOOM.

I. General Terms and Condition:

1. Quotations should be addressed to the CFO Bids and Awards Committee and must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents;
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission;
3. Quotations should be **inclusive of all cost and applicable taxes**;
4. The following documents should be submitted **along with the sealed quotation or during bid/offer evaluation**:

- PhilGEPS Registration Number/Certificate;
- Mayor's/Business Permit;
- BIR Form 2303 Certificate;
- SEC or DTI Certificate;
- Income/Business Tax Return;
- Notarized Omnibus Sworn Statement;
- Product Brochure;
- Warranty Certificate; and
- Copy of any Valid ID of the Authorized Representative;

5. Bidders must have a Land Bank account for payment purposes. Otherwise, bank fees shall be for the account of the winning bidder.



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COMPANY NAME : _____
ADDRESS : _____
PhilGEPS REGISTRATION No.: _____ VALID UNTIL: _____

ITEM DESCRIPTION	QTY.	APPROVED BUDGET FOR THE CONTRACT (VAT INCLUSIVE)	QUOTATION/ BID AMOUNT (UNIT COST) (VAT INCLUSIVE)	QUOTATION/ BID AMOUNT (TOTAL COST) (VAT INCLUSIVE)
Supply and Delivery of the following items:				
1. 24-port Gigabit Layer 3 Stackable Smart Managed Switch with 4-port 10G Uplinks 24x10/100/1000Base-T 802.3af/802.3.at PoE, 2x10GBase-T, 2x SFP+, MAC Address 16k, Layer 3	4 units	Php 200,000.00 (Php 50,000 each)		
2. 48-port Gigabit Layer 3 Stackable Smart Managed Switch with 4-port 10G Uplinks 48x10/100/1000Base-T 802.3af/802.3.at PoE, 2x10GBase-T, 2x SFP+, MAC Address 16k, Layer 3	6 units	Php 510,000.00 (Php 85,000 each)		
TOTAL AMOUNT		Php 710,000.00		

Delivery Schedule: 35 Calendar Days upon receipt of the Purchase Order

Place of Delivery: Commission on Filipinos Overseas, Paco, Manila

After careful evaluation of the General Terms and Conditions, Specifications, Inclusions, and Snacks I/WE hereby accept and submit our quotation based on the items and prices above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: _____
Email Address : _____
Date : _____

For Further information, please refer to:

KEESHIA MAE L. ACEDERA

Procurement Officer

Email: bac.secretariat@cfo.gov.ph



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Email: info@cfo.gov.ph • Website: cfo.gov.ph • Facebook: commissiononfilipinosoverseas
Citigold Center, 1345 President Quirino Avenue cor. President Osmeña Highway, Manila 1007, Philippines



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