



**REQUEST FOR QUOTATION NO.: 2023-12-117**

Date: December 12, 2023

**Procurement Title : Procurement of Secondary Internet Service Connection (100 Mbps with 30 IPs)**

**Purchase Request No. : 2023-12-226**

**Approved Budget for the Contract : Php 850,000.00 (Vat Inclusive)**

Sir/Madam:

The Commission on Filipinos Overseas invites PhilGEPS registered suppliers to quote the latest market price of the item/s described/listed below. Quotations must be placed in **TWO (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope (COPY 1) should contain copies of the documents. Please submit your sealed envelopes at the **2nd floor, Administrative and Finance Division, New Golden City Builders Building, 1388 Icasiano Street., corner Union Street, Paco, Manila** or you can send your files via email at [bac.secretariat@cfo.gov.ph](mailto:bac.secretariat@cfo.gov.ph) on or before **December 19, 2023; 10:00 A.M.**

Documents submitted via email should be password-protected. Passwords should be given to the BAC Secretariat on the opening date by the bidder's representatives attending via ZOOM.

**I. General Terms and Condition:**

1. Quotations should be addressed to the CFO Bids and Awards Committee and must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents;
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission;
3. Quotations should be **inclusive of all cost and applicable taxes**;
4. The following documents should be submitted **along with the sealed quotation**:
  - **PhilGEPS Registration Number/Certificate;**
  - **Mayor's/Business Permit;**
  - **BIR Form 2303 Certificate;**
  - **SEC or DTI Certificate;**
  - **Income/Business Tax Return;**
  - **Notarized Omnibus Sworn Statement;**
  - **Brochure; and**
  - **Copy of any Valid ID of the Authorized Representative;**
5. Bidders must have a Land Bank account for payment purposes. Otherwise, bank fees shall be for the account of the winning bidder.
6. In accordance with Presidential Decree No. 1445, the Government shall not be obliged to make an advance payment for services not yet rendered or for supplies and materials not yet delivered under any contract therefor.





Republic of the Philippines • Office of the President  
**COMMISSION ON FILIPINOS OVERSEAS**  
**KOMISYON SA MGA FILIPINO SA IBAYONG DAGAT**



COMPANY NAME : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
PhilGEPS REGISTRATION No.: \_\_\_\_\_ VALID UNTIL: \_\_\_\_\_

| ITEM DESCRIPTION   | APPROVED BUDGET<br>FOR THE CONTRACT<br>(VAT INCLUSIVE) | QUOTATION/BID AMOUNT<br>(TOTAL COST)<br>(VAT INCLUSIVE) |
|--|--|---|
| Procurement of Secondary Internet Service – 100 Mbps with 30 IPs | PHP 850,000.00   |   |

**Terms of Reference:** See Annex A

**Delivery Schedule:** 60 Calendar Days upon receipt of the Purchase Order

**Place of Delivery:** The Upper Class Tower Quezon Avenue cor, Sct.  
Reyes St, Diliman, Quezon City

After careful evaluation of the General Terms and Conditions, Specifications, Delivery Schedule, and Place of delivery of the requirement, I/WE hereby accept and submit our quotation based on the items and prices above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

\_\_\_\_\_  
Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: \_\_\_\_\_  
Email Address : \_\_\_\_\_  
Date : \_\_\_\_\_

For Further information, please refer to:

**KEESHIA MAE L. ACEDERA**  
Procurement Officer

Email: bac.secretariat@cfo.gov.ph  
Tel. No: [8552-4792](tel:8552-4792)



Tel: (+632) 552-4700 (connecting all depts.) • Fax: (+632) 561-8332  
Email: [info@cfo.gov.ph](mailto:info@cfo.gov.ph) • Website: [cfo.gov.ph](http://cfo.gov.ph) • Facebook: [commissiononfilipinosoverseas](https://www.facebook.com/commissiononfilipinosoverseas)  
Citigold Center, 1345 President Quirino Avenue cor. President Osmeña Highway, Manila 1007, Philippines



## **ANNEX A**

### **TERMS OF REFERENCE FOR INTERNET SERVICE PROVIDER**

1. Must be a Telecommunications Company with experience in internet service network platforms for at least five years, preferably with its own domestic network infrastructure, not third-party connectivity (e.g. Metro-E, MPLS, and GPON, etc.). Must submit a high-level network diagram;
2. Must have a company-owned pure (end-to-end) fiber optic facility installed at the Upper Class Tower. (Must provide a certificate from The Upper Class Tower that the provider is included in the list of allowed providers for Voice and Data connections/Network);
3. Must provide 24/7 bandwidth monitoring tool available online that would show historical and performance of internet service i.e. Multi Router Traffic Grapher (MRTG) or Paessler Router Traffic Grapher (PRTG) and is accessible by the CFO;
4. Must demonstrate a minimum of 99.5% Service Level Agreement on all data service contracts supported with certification;
5. Must have at least 99.5% uptime on all facilities and internet connection included in the contract & network at any point in time/daily and must have a redundancy network connection to ensure service continuity;
6. Must provide 24/7 technical support via remote online helpdesk from the Network Operations Center (NOC) for any issue/concern and guarantee 2 hours response time from receipt of notice of the fault and submit incident report within 48 hours from resolution of fault/s encountered;
7. Must provide immediate restoration within (8-12) hours mean time to restore per occurrence of network outage except for major fiber cut;
8. Must provide diagnostic/incident reports in case of connection failure;
9. Guaranteed 1:1 ratio and bandwidth from clients to the global internet;
10. Must ensure that there shall be no data usage limit. Bandwidth throttling shall be deemed a breach of contract;
11. Fiber connection must directly connected to the nearest node;
12. Must have at least 2 Tier 1 International upstream providers;
13. Must have a caching partner with the following content provider such as Google, Facebook, Akamai, Microsoft, Iflix;
14. Must have at least 1 International IXP peering;
15. Must have peered with AS4779 (PHOPENIX); and
16. Must be able to deliver/complete installation within 60 calendar days after receipt of Notice to Proceed.