



REQUEST FOR QUOTATION NO. 2024-03-015

Date: 19 March 2024

Procurement Title : Procurement of Two (2) units of Passenger Vans
Approved Budget for the Contract : PHP 4,200,000.00 (Vat Inclusive)

Sir/Madam:

The Commission on Filipinos Overseas invites PhilGEPS registered suppliers to quote the latest market price of the item/s described/listed below. Quotations must be submitted at the **21st floor, Administrative and Finance Division, The Upper Class Tower, Quezon Avenue cor. Scout Reyes St., Diliman, Quezon City** or via email at bac.secretariat@cfo.gov.ph on or before **April 04, 2024; 09:00 A.M.**

General Terms and Conditions:

Quotations should be addressed to the CFO Bids and Awards Committee;
Price quotation/s must be valid for thirty (30) calendar days from the date of submission;
Quotations should be **inclusive of all costs and applicable taxes**;
The following documents should be submitted **along with the sealed quotation**:

PhilGEPS Registration Number/Certificate;
Mayor's/Business Permit;
SEC or DTI Certificate;
BIR Form 2303 Certificate;
Income/Business Tax Return;

Bidders must have a Land Bank account for payment purposes. Otherwise, bank fees shall be for the account of the winning bidder.

Per Presidential Decree No. 1445, the Government shall not be obliged to make an advance payment for services not yet rendered or for supplies and materials not yet delivered under any contract therefor.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time before contract award, without thereby incurring any liability to the affected bidder or bidders.

Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: _____
Email Address : _____
Date : _____

For further information, please contact:

KEESHIA MAE L. ACEDERA

Lead BAC Secretariat / Administrative Officer IV

Email: bac.secretariat@cfo.gov.ph or kacedera@cfo.gov.ph

Tel. No: [8552-4792](tel:8552-4792)

DETAILED TECHNICAL SPECIFICATIONS

Project Title

Procurement of Two (2) units of Passenger Van

Description

- A large four-wheeled enclosed vehicle intended primarily for conveying passengers, traditionally having four (4) or five (5) doors

Engine

- Engine displacement not more than 2500cc for gasoline or not more than 3000cc for diesel; or
- Alternative fuel vehicle (AFV)
- 60-70 Liters Fuel Tank Capacity
- Automatic Transmission

Year Model

- 2023 model and up

Tire

- Manufactured at least 24 months before delivery

Functionality

- Can comfortably seat 14 passengers front-facing
- At least a dual air-conditioning system
- Collapsible end seats for multifunction storage
- Manufacturer's standard automatic/powered features/ functionalities

Safety/Security

- Compliant with safety standards under existing law, rules and regulations
- Manufacturer's standard safety features and accessories
- SRS airbags for driver and passengers
- Door ajar warning
- Seat belt warning system
- With an anti-lock brake system (ABS)
- With vehicle dynamic control

Color(s)

- 1 silver, 1 gray

Inclusions

- Free Labor Charge on 1000-km and 5000-km periodic maintenance checkups or up to six (6) months, whichever comes first

Manufacturer's Warranty

- At least three (3) years or 100,000 kms., whichever comes first, including materials used, labor/workmanship, and roadworthiness

After Sales Service

- The Supplier should have an accredited service center in Metro Manila.
- The Supplier shall provide periodic maintenance services to the motor vehicles for at least three (3) years or until 100,000 km check, whichever comes first. The cost of the maintenance service shall be paid by the CFO, subject to budgeting, accounting, auditing, and procurement rules and regulations.

Delivery

The supplier shall deliver 2 units of passenger van to the CFO within 30 calendar days upon receipt of the Notice to Proceed, inclusive of:

Insurance for the two (2) units

One (1) year Third Party Liability (TPL) Insurance Certificate of Cover

Registration for the two (2) units

Official Receipt and Certificate of Registration (OR/CR) from the Land Transportation Office (LTO) for three (3) years (under the name of the Commission on Filipinos Overseas)

Other Accessories

Tint (windows and upper portion visor), Carpet Matting, preferably with Leather Seat Cover, Warranty Booklet Case, Complete Set of Tools, Jack and Manuals, Early Warning Device (EWD), and Dashboard Camera (preferably front and rear)

Other Requirements

Must be in the car sales industry in the Philippines for more than 20 years

The CFO shall inspect the motor vehicles before the registration of the vehicles. It is understood that the CFO will only accept the motor vehicles upon complete delivery of all the above-mentioned requirements. The CFO reserves the right not to accept a vehicle if found with defect, damage, or scratch upon complete delivery and submission of all the requirements.

