



REQUEST FOR QUOTATION NO.: 2024-05-026

Date: **May 13, 2024**

Procurement Title : **Supply and Delivery of One Year Cloud Service Subscription (2nd posting)**

Purchase Request No. : **2024-05-107**

Approved Budget for the Contract : **Php 950,000.00 (Vat Inclusive)**

Sir/Madam:

The Commission on Filipinos Overseas (CFO) invites PhilGEPS registered suppliers to quote the latest market price of the item/s described/listed below. The bidders have the option to submit quotations either by manual submission or via email **on or before May 20, 2024; 10:00 A.M.**

For manual submissions:

- Two (2) sealed brown envelopes must be submitted at CFO office located on the **21st Floor, The Upperclass Tower, Quezon Avenue, cor. Sgt. Reyes St, Diliman, Quezon City**
- The 1st envelope must contain original or certified true copies of your documentary requirements and financial bid, while the 2nd envelope contains photocopies.

For email submissions:

- You may submit your documentary requirements and financial bid to our email: bac.secretariat@cfo.gov.ph
- Financial bids must be password-protected; financial bids with no password will not be accepted.
- A representative of the bidder must attend the bid opening via Zoom and provide the password during the meeting.

General Terms and Condition:

1. Quotations should be addressed to the **CFO Bids and Awards Committee;**
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission;
3. Quotations should be **inclusive of all costs and applicable taxes;**
4. The following documents should also be submitted **along with the sealed quotation:**
 - **PhilGEPS Registration Number/Certificate;**
 - **Mayor's/Business Permit;**
 - **BIR Form 2303 Certificate;**
 - **SEC or DTI Certificate;**
 - **Income/Business Tax Return;**
 - **Notarized Omnibus Sworn Statement;**
 - **Copy of any Valid ID of the Authorized Representative;**
 - **Product brochure**
5. Bidders must have a Land Bank account for payment purposes. Otherwise, bank fees shall be for the account of the winning bidder.
6. In accordance with Presidential Decree No. 1445, the Government shall not be obliged to make an advance payment for services not yet rendered or for supplies and materials not yet delivered under any contract therefor.

COMPANY NAME : _____
ADDRESS : _____
PhilGEPS REGISTRATION NO.: _____ VALID UNTIL: _____

UNIT	ITEM DESCRIPTION	QTY.	APPROVED BUDGET FOR THE CONTRACT (VAT Inclusive)	BID OFFER
Lot	One-year cloud service subscription See "Annex A" for the detailed Technical Specifications	1	950,000.00	

Delivery Schedule: 30 calendar days upon receipt of Notice to Proceed

After careful evaluation of the General Terms and Conditions, Specifications, and Delivery Schedule, I/WE hereby accept and submit our quotation based on the items and prices above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: _____
Email Address : _____
Date : _____

For more information, you may contact the **CFO-BAC Secretariat** through:

Email: bac.secretariat@cfo.gov.ph

Telephone numbers: 8552-4792, 8552-715, 8552-4756

ANNEX A

Cloud Service Subscription for One (1) Year - Technical Specifications	
SERVICE AREA/DESCRIPTION	FEATURES
Quantity	<ul style="list-style-type: none"> • 2 units – Web servers • 1 unit – Database server
General Requirements	<ul style="list-style-type: none"> • The cloud infrastructure shall provide: <ul style="list-style-type: none"> ○ Static IP ○ Data transfer In/Out: 100GB/100GB per month ○ Cloud Monitoring Service ○ Web Application Firewall ○ Domain Name System Service ○ Threat Detection Service ○ Configuration Management Service ○ Security Management Platform Service ○ Traffic Balancer Service • The system shall be capable of managing user permissions and establishing controls to detect security issues. • The system shall have a near real-time monitoring system to check the running state/health of the website being monitored. • The system shall be accessible anywhere, both publicly and privately, as long as there is an internet connection. • The system shall have a service availability of at least 99.99% • The account ownership of cloud instances and related services shall belong to CFO. • All Data stored in the cloud is the property of the CFO. This data can be retrieved at any time upon request by the Commission. CFO also has the sole right to copy, move, delete, or transfer it to other locations.
Scoping Specifications	
Web Server	<ul style="list-style-type: none"> • OS: Supports at least the latest version of CentOS, Fedora, Red Hat, and Ubuntu • vCPU: 4 • Memory: 16GB • Storage: 200GB Solid State Drive (SSD)(Partitioned) • Web Server: Supports at least the latest version of Apache, PHP, Wordpress
Database Server	<ul style="list-style-type: none"> • OS: Supports at least the latest version of CentOS, Fedora, Red Hat, and Ubuntu • vCPU: 4 • Memory: 16GB • Storage: 200GB Solid State Drive (SSD)(Partitioned) • Web Server: Supports at least the latest version of Apache, PHP, Wordpress
Functional Specifications	
Granularity and locality	<ul style="list-style-type: none"> • The service must offer a high level of granularity, allowing the provider to configure resources precisely according to the specific needs of the Procuring Entity.
Scalability	<ul style="list-style-type: none"> • The system must be designed for scalability, enabling users to manually scale resources based on demand and handle varying workloads.
Network monitoring	<ul style="list-style-type: none"> • The system must include diverse network monitoring and management tools that offer monitoring and alerting for various resources, such as servers, databases, and network services.
Supported languages	<ul style="list-style-type: none"> • The system must support a wide range of programming languages to accommodate developers with different language preferences.

	<p>Commonly supported languages include PHP for server-side scripting, WordPress for content management, and MySQL for database management.</p>
Backup and recovery management	<ul style="list-style-type: none"> • The system must perform daily automatic backups for both web servers and database servers, which should also be suitable for recovery purposes.
Vendor Qualifications	<ul style="list-style-type: none"> • The bidder must have at least seven (7) years of experience as a cloud service reseller. Must have a certificate from the Cloud Service Provider stating the date of membership. • The bidder must have completed at least three (3) similar projects within the last three (2) years from the date of submission of the bidding documents. Must have certificate of completion and acceptance or sign off document signed by the procuring entity • The bidder must provide a certification from cloud infrastructure provider that the bidder is at least a <u>Select Partner or its equivalent.</u> • The bidder must have the following: <ul style="list-style-type: none"> ○ <u>At least four (4) certified Solutions Architects.</u> Must attach valid CERTIFICATES from their Human Resources and from the Cloud Infrastructure Provider proving the same and should be on the payroll of the bidders. ○ <u>At least four (4) certified Cloud Practitioner.</u> Must attach valid CERTIFICATES from their Human Resources and from the Cloud Infrastructure Provider proving the same and should be on the payroll of the bidders.
After Sales Maintenance and Support	<ul style="list-style-type: none"> • The bidder must provide 8 hours per day, 5 days a week, local technical support (phone, email, and remote) and a detailed Service Level Agreement (SLA) based on the severity of the issue. • The bidder must provide a single point of contact for sales and customer/ technical support which will act as the primary point of contact for any concerns and/or inquiries about the execution of the cloud subscription services. • The bidder must respond to request for maintenance at no additional cost to CFO. • The bidder must notify CFO of any changes in the point of contact. • The bidder shall conduct Cloud Services Administrator Face-to-Face or online training for 3 or more Personnel of CFO. • Subscription Period starts upon receipt of Notice to Proceed (NTP)
Implementation / Migration Timeline	<ul style="list-style-type: none"> • 30 business days upon receipt of Notice to Proceed (NTP)

