



September 09, 2024

NOTICE TO PROCEED

ACP INTERIOR DECORATION SERVICES
1345L Apolinario St., Makati City

THRU: MR. ANRO JAMES CABACANG
Authorized Representative
ACP INTERIOR DECORATION SERVICES

Dear **Mr. Cabacang**,

The attached Purchase Order / Contract Agreement having been approved, notice is hereby given to **ACP INTERIOR DECORATION SERVICES**. Performance may commence on the contract for the following requirement under Purchase Request Nos. 2024- 08-179 dated 21 August 2024 and 2024-08-180 dated 20 August 2024 effective on the date of receipt of this notice:

CFO REQUIREMENTS	TOTAL AMOUNT (VAT INCLUSIVE)
Supply, Delivery, and Installation of One (1) lot of Window Blinds for Project Management Division (PMD) and Policy, Planning, and Research Division (PPRD) Office	PHP58,364.00

Delivery and Installation Schedule: 15 Calendar days upon receipt of Notice to Proceed

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Commission on Filipinos Overseas**.

Very truly yours,

SEC. ROMULOV. ARUGAY
Chairperson

I acknowledge receipt of this notice on _____ : _____
Name of the Representative of the Bidder : _____
Authorized Signature : _____

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.



September 09, 2024

Reference: PO No: 2024-09-089

NOTICE OF AWARD

ACP INTERIOR DECORATION SERVICES
1345L Apolinario St., Makati City

THRU: MR. ANRO JAMES CABACANG
Authorized Representative
ACP INTERIOR DECORATION SERVICES

Dear **Mr. Cabacang**,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has found you to be the single calculated and responsive bidder for the **Supply, Delivery, and Installation of One (1) lot of Window Blinds for Project Management Division (PMD) and Policy, Planning, and Research Division (PPRD) Office** (Purchase Request Nos. 2024-08-179 dated 21 August 2024 and 2024-08-180 dated 20 August 2021) and you are hereby issued this Notice of Award:

CFO REQUIREMENTS	TOTAL AMOUNT (VAT INCLUSIVE)
Supply, Delivery, and Installation of One (1) lot of Window Blinds for Project Management Division (PMD) and Policy, Planning, and Research Division (PPRD) Office	PHP58,364.00

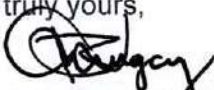
Delivery and Installation Schedule: 15 Calendar days upon receipt of Notice of Award

INSTRUCTIONS:

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (**P.O. No. 2024-09-089 dated 09 September 2024**) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located at **21st Floor, The Upper Class Tower, Quezon Avenue cor. Scout Reyes St., Diliman, Quezon City.**

Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

Very truly yours,


SEC. ROMULO V. ARUGAY
Chairperso

CONFORME:

PRINTED NAME / POSITION

SIGNATURE

DATE



Commission on Filipinos Overseas

PURCHASE ORDER

Document Code **CFO-AFD-FR-PRO-002**

Page No.

Revision No. **0**

Effective Date **15 March 2017**

Supplier : **ACP INTERIOR DECORATION SERVICES**

Address : **1354L Apolinario St., Makati City**

TIN : **226-038-398-000**

P.O. No. : **2024-09-089**

Date : **9-Sep-24**

Mode of Procurement : **Small Value Procurement**

Gentlemen:

Address : **21st Floor, The Upper Class Tower, Quezon Ave., cor. Sgt. Reyes St., Diliman, Quezon City**

Delivery and Installation Schedule: **15 calendar days after the approval of the sample**

Delivery Term : **FULL SERVICES**

Payment Term : **LDDAP-ADA**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Pieces	Supply, Delivery, and Installation of One (1) lot of Window Blinds for Project Management Division (PMD) and Policy, Planning, and Research Division (PPRD) Office			
		Window Blinds for PMD	1	36,039.00	36,039.00
		Window Blinds for PPRD	1	22,325.00	22,325.00
		<i>(Per Purchase Request Nos. 2024-08-179 dated 21 August 2024 and 2024-08-180 dated 20 August 2024)</i>			
		x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x-x-x			
(Total Amount in Words) FIFTY-EIGHT THOUSAND THREE HUNDRED SIXTY-FOUR PESOS ONLY					58,364.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

SEC. ROMULO V. ABUGAY
Chairperson

Fund Cluster : _____
Funds Available : _____

CANDELARIO R. GARCIA

Signature over Printed Name of Chief Accountant

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____



Commission on Filipinos Overseas

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Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

SEC. ROMULO V. ABUGAY
Chairperson

Fund Cluster : _____

Funds Available : _____

CANDELARIO R. GARCIA
Signature over Printed Name of Chief Accountant

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____