



September 18, 2024

NOTICE TO PROCEED

NEONOTION EVENTS MANAGEMENT
1E Angeles St., Sagad, Pasig City

THRU: MR. DENIL EDBERT B. SAMONTE
Authorized Representative
NEONOTION EVENTS MANAGEMENT

Dear **Mr. Samonte**,

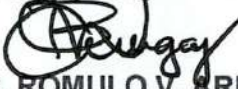
The attached Purchase Order / Contract Agreement having been approved; notice is hereby given to **NEONOTION EVENTS MANAGEMENT**. Performance may commence on the contract for the following requirement under Purchase Request No. 2024-08-165 dated 14 May 2024 effective on the date of receipt of this notice:

CFO REQUIREMENTS	TOTAL AMOUNT (VAT INCLUSIVE)
Production of Three (3) 2D Explainer Videos for Filipinos Emigrants bound for Australia	PHP 388,888.00

Delivery/Completion Schedule: 90 Calendar days upon signing of contract

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Commission on Filipinos Overseas**.

Very truly yours,


SEC. ROMULO V. ARUGAY
Chairperson

I acknowledge receipt of this notice on : September 19, 2024

Name of the Representative of the Bidder : Denil Edbert B. Samonte

Authorized Signature : 

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.



September 17, 2024

Reference: PO No: 2024-09-090

NOTICE OF AWARD

NEONOTION EVENTS MANAGEMENT

1E Angeles St., Sagad, Pasig City

THRU: MR. DENIL EDBERT B. SAMONTE

Authorized Representative

NEONOTION EVENTS MANAGEMENT

Dear **Mr. Samonte**,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has found you to be the lowest calculated and responsive bidder for the **Production of Three (3) 2D Videos for Filipino Emigrants bound for Australia** (Purchase Request No. 2024-08-165 dated 14 May 2024) and you are hereby issued this Notice of Award:

CFO REQUIREMENTS	TOTAL AMOUNT (VAT INCLUSIVE)
Production of Three (3) 2D Explainer Videos for Filipino Emigrants bound for Australia	PHP 388,888.000

Delivery/Completion Schedule: 90 Calendar days upon signing of contract

INSTRUCTIONS:

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (**P.O. No. 2024-09-090 dated 17 September 2024**) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located at **21st Floor, The Upper Class Tower, Quezon Avenue cor. Scout Reyes St., Diliman, Quezon City.**

Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

Very truly yours,

SEC. ROMULO V. ARUGAY

Chairperson

CONFORME:

Denil Edbert B. Samonte
CEO

PRINTED NAME / POSITION

SIGNATURE

9-19-2024

DATE



Commission on Filipinos Overseas

Document Code CFO-AFD-FR-PRO-002

Page No.

Revision No. 0

Effective Date 15 March 2017

PURCHASE ORDER

Supplier : NEONOTION EVENTS MANAGEMENT
Address : 1E Angeles St., Sagad, Pasig City
TIN : 331-880-420-000

P.O. No. : 2024-09-090
Date : 09/17/2024
Mode of Procurement : Small Value Procurement

Gentlemen:

Address : 21st Floor, The Upper Class Tower, Quezon Ave., cor. Sgt. Reyes St., Diliman, Quezon City
Delivery and Installation Schedule: 90 calendar days upon signing of contract

Delivery Term : FULL SERVICES

Payment Term : LDDAP-ADA

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	videos	Production of 2D Explainer Videos for Filipinos Emigrants bound for Australia	3	388,888.00	388,888.00
		(Per Purchase Request No. 2024-08-165 dated May 14, 2024)			
		x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x-x-x			

(Total Amount in Words) THREE HUNDRED EIGHTY-EIGHT THOUSAND EIGHT HUNDRED EIGHTY-EIGHT PESOS ONLY **388,888.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Denil Edbert B. Samonte

Signature over Printed Name of Supplier

9-19-2024

Date

Very truly yours,

SEC. ROMULO V. ARUGAY

Chairperson

Fund Cluster : _____
Funds Available : _____

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

CANDELARIO R. GARCIA

Signature over Printed Name of Chief Accountant