



April 18, 2024

NOTICE TO PROCEED

MACHINE & COMPUTER WORLD, INC.
27 Guava Road Potrero, Malabon City

THRU: MS. SHEINA MAY N. ALDAZ
Account Executive
Machine & Computer World, Inc.

Dear Ms. Aldaz,

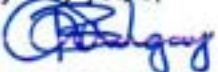
The attached Purchase Order / Contract Agreement having been approved, notice is hereby given to **MACHINE & COMPUTER WORLD, INC.** Performance may commence on the contract for the following requirement under Purchase Request Nos. 2024-01-015, 2024-01-016, 2024-01-017, 2024-01-018 effective on the date of receipt of this notice:

CFO REQUIREMENTS	UNIT COST (VAT INCLUSIVE)	TOTAL COST (VAT INCLUSIVE)
Supply, Delivery, Testing, and Configuration of Servers, Network Attached Storage, Managed Switches and Server Uninterruptible Power Supply		
Lot No. 2: 3 units Network Attached Storage	PHP 471,875.00	PHP 1,415,625.00

Delivery Schedule: 45 to 60 calendar days upon receipt of the Notice to Proceed (NTP)


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Commission on Filipinos Overseas**.

Very truly yours,


SEC. ROMULO V. ARUGAY
Chairperson

I acknowledge receipt of this notice on
Name of the Representative of the Bidder :
Authorized Signature :

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.

April 24, 2024
SHEINA MAY ALDAZ




April 18, 2024

Reference: PO No: 2024-03-024

NOTICE OF AWARD

MACHINE & COMPUTER WORLD, INC.
27 Guava Road Potrero, Malabon City

THRU: MS. SHEINA MAY N. ALDAZ
Account Executive
Machine & Computer World, Inc.

Dear **Ms. Aldaz**,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has found you to be the **lowest calculated responsive bidder** for the **Supply, Delivery, Testing, and Configuration of Servers, Network Attached Storage, Managed Switches, and Server Uninterruptible Power Supply** (Per Purchase Request Nos. 2024-01-015, 2024-01-016, 2024-01-017, 2024-01-018) and you are hereby issued this Notice of Award:

CFO REQUIREMENTS	UNIT COST (VAT INCLUSIVE)	TOTAL COST (VAT INCLUSIVE)
Supply, Delivery, Testing, and Configuration of Servers, Network Attached Storage, Managed Switches and Server Uninterruptible Power Supply		
Lot No. 2: 3 units Network Attached Storage	PHP 471,875.00	PHP 1,415,625.00

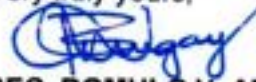
Delivery Schedule: 45 to 60 calendar days upon receipt of the Notice to Proceed (NTP)

INSTRUCTIONS:

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (**P.O. No. 2024-03-024 dated 21 March 2024**) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located on the **21st Floor, The Upper-Class Tower, Scout Reyes St., cor. Quezon Avenue, Brgy. Paligsahan, Diliman, Quezon City.**

Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

Very truly yours,



SEC. ROMULO V. ARUGAY
Chairperson

CONFORME:

SHEINA MAY ALDRES / ACCOUNT EXECUTIVE
PRINTED NAME / POSITION



SIGNATURE

4/23/2024
DATE



Commission on Filipinos Overseas

Document Code **CFO-AFD-FR-PRO-002**

Page No **1 of 2**

Revision No **0**

Effective Date **15 March 2017**

PURCHASE ORDER

Supplier : MACHINE & COMPUTER WORLD, INC.	P.O. No. : 2024-03-024
Address : 27 Osawa Road Potrero, Malabon City	Date : 21-Mar-24
TIN : 213-755-116-000	Mode of Procurement : Public Bidding

Gentlemen .
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Office Address: 21st Floor, The Upper Class Tower, Scout Reyes St., corner Quezon Ave., Brgy. Paligsahan, Diliman, Quezon City	Delivery Term : FULL SERVICES
Date of Delivery: 45 to 60 calendar days upon receipt of the Notice to Proceed	Payment Term : LDDAP-ADA

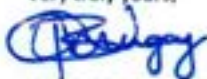
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply, Delivery, Testing and Configuration of Servers, Network Attached Storage, Managed Switches and Server Uninterruptible Power Supply			
	unit	Lot No. 2: Network Attached Storage	3	471,875.00	1,415,625.00
		* Attached conditions/specifications set in the quotation are part of this Order. (Per Purchase Request Nos. 2024-01-015, 2024-01-016, 2024-01-017, 2024-01-018)			
		-----Nothing Follows-----			

[Total Amount in Words] ONE MILLION FOUR HUNDRED FIFTEEN THOUSAND SIX HUNDRED TWENTY-FIVE PESOS ONLY **1,415,625.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


SHEINA MAY ALDAS
 Signature over Printed Name of Supplier
4/23/2024
 Date

Very truly yours,

SEC. ROMULO V. ARUGAY
 Chairperson

Fund Cluster : _____
 Funds Available : _____


CANDELARIO R. GARCIA
 Signature over Printed Name of Chief Accountant/

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____