



August 21, 2024

**NOTICE TO PROCEED**

**GMO GLOBALSIGN INC.**

23<sup>rd</sup> Floor Unit 7-8 Zuellig Building, Paseo  
De Roxas Avenue, Makati Avenue, Makati City

**THRU: MR. CRIS G. DE GUZMAN**  
Authorized Representative  
GMO Globalsign Inc.

Dear Mr. De Guzman,

The attached Purchase Order / Contract Agreement having been approved, notice is hereby given to **GMO GLOBALSIGN INC.** Performance may commence on the contract for the following requirement under Purchase Request No. 2024-08-169 dated 08 August 2024 effective on the date of receipt of this notice:

CFO REQUIREMENTS	QUANTITY	TOTAL COST (VAT INCLUSIVE)
Renewal of CFO Systems Secured Socket Layer Subscription	2 subscriptions	PHP 85,314.44

**Delivery Schedule: 7 calendar days upon receipt of Notice to Proceed**

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Filipinos Overseas.

Very truly yours,

**SEC. ROMULO V. ARUGAY**  
Chairperson

I acknowledge receipt of this notice on \_\_\_\_\_, August 22, 2024.  
Name of the Representative of the Bidder : Cris De Guzman  
Authorized Signature : \_\_\_\_\_  
The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.



August 21, 2024

Reference: PO No: 2024-08-083

### NOTICE OF AWARD

**GMO GLOBALSIGN INC.**

23<sup>rd</sup> Floor Unit 7-8 Zuellig Building, Paseo  
De Roxas Avenue, Makati Avenue, Makati City

**THRU: MR. CRIS G. DE GUZMAN**

Authorized Representative  
GMO Globalsign Inc.

Dear Mr. De Guzman,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has found you to be the sole bidder for the **Renewal of CFO Systems Secured Socket Layer Subscription** (Purchase Request No. 2024-08-169 dated 08 August 2024) and you are hereby issued this Notice of Award:

CFO REQUIREMENTS	QUANTITY	TOTAL COST (VAT INCLUSIVE)
Renewal of CFO Systems Secured Socket Layer Subscription	2 subscriptions	PHP 85,314.44

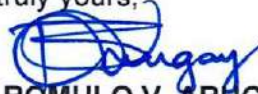
**Delivery Schedule: 7 calendar days upon receipt of Notice of Award**

#### INSTRUCTIONS:

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (**P.O. No. 2024-08-083 dated 21 August 2024**) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located at **The Upper Class Tower, Quezon Avenue cor. Scout Reyes St., Diliman, Quezon City.**

Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

Very truly yours,



**SEC. ROMULO V. ARUGAY**  
Chairperson

CONFORME:

Cris De Guzman - Sales Business Development

PRINTED NAME / POSITION



SIGNATURE

August 22, 2024

DATE



Commission on Filipinos Overseas

Document Code CFO-AFD-FR-PRO-002

Page No.

Revision No. 0

Effective Date 15 March 2017

### PURCHASE ORDER

**Supplier :** GMO GLOBALSIGN INC.  
**Address :** 23rd Floor Unit 7-8 Zuellig Building, Paseo De Roxas Avenue, Makati Avenue, Makati City  
**TIN :** 008-169-845-000

**P.O. No. :** 2024-08-083  
**Date :** 21-Aug-24  
**Mode of Procurement :** Small Value Procurement

Gentlemen:

**Office Address:** 20th and 21st Floor, The Upper Class Tower, Quezon Ave., cor. Sct. Reyes St., Diliman, Quezon City

**Delivery Term :** FULL SERVICES

**Delivery Schedule:** 7 calendar days upon receipt of Purchase Order

**Payment Term :** LDDAP-ADA

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Subscriptions	Renewal of CFO Systems Secured Socket Layer Subscription for BaLinkBayan.gov.ph and cfo.gov.ph	2	42,657.22	85,314.44
		(Per Purchase Request No. 2024-08-169 dated 08 August 2024 )			
		x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x			

**(Total Amount in Words) EIGHTY-FIVE THOUSAND THREE HUNDRED FOURTEEN AND 44/100 PESOS ONLY** **85,314.44**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
 Cris De Guzman

Signature over Printed Name of Supplier

August 22, 2024

Date

Very truly yours,



**SEC. ROMULO V. ARUGAY**

Chairperson

**Fund Cluster :** \_\_\_\_\_

**Funds Available :** \_\_\_\_\_



**CANDELARIO R. GARCIA**

Signature over Printed Name of Chief Accountant

**ORS/BURS No. :** \_\_\_\_\_

**Date of the ORS/BURS:** \_\_\_\_\_

**Amount :** \_\_\_\_\_