



June 05, 2024

Reference: **PO No: 2024-06-040**

**NOTICE OF AWARD**

**NDJ ENTERPRISES CORP.**

3<sup>rd</sup> Floor, Marinel Building, 29 Flamingo,  
New Marikina Subdivision, Sta. Elena,  
Marikina City

**THRU: MR. PAOLO NOEL C. DE JESUS**

Authorized Representative  
NDJ Enterprises Corp.

Dear **Mr. De Jesus**,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has found you to be the lowest calculated bidder for the **Procurement of Lot No. 2: Supply, Printing, Fabrication, and Delivery of 3,000 pieces BaLinkBayan T-Shirt under CFOPB-2024-03-004** (Purchase Request No. 2024-02-055 dated 25 March 2024) and you are hereby issued this Notice of Award:

CFO REQUIREMENTS	QTY.	UNIT COST (VAT INCLUSIVE)	TOTAL COST (VAT INCLUSIVE)
Lot No. 2: Supply, Printing, Fabrication, and Delivery of BaLinkBayan T-Shirt	3,000 pieces	PHP 166.40	PHP 499,200.00

**Delivery Schedule: 30 calendar days upon approval of sample**


**INSTRUCTIONS:**

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (**P.O. No. 2024-06-040 dated 05 June 2024**) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located at **The Upper Class Tower, Quezon Avenue cor. Scout Reyes St., Diliman, Quezon City.**

Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

Very truly yours,



**SECRETARY ROMULO V. ARUGAY**  
Chairperson 

CONFORME:

PAOLO NOEL C. DE JESUS / PRESIDENT  
PRINTED NAME / POSITION



SIGNATURE

JUNE 19, 2024  
DATE



June 05, 2024

**NOTICE TO PROCEED**

**NDJ ENTERPRISES CORP.**

3<sup>rd</sup> Floor, Marinel Building, 29 Flamingo,  
New Marikina Subdivision, Sta. Elena,  
Marikina City

**THRU: MR. PAOLO NOEL C. DE JESUS**

Authorized Representative  
NDJ Enterprises Corp.

Dear **Mr. De Jesus**,

The attached Purchase Order / Contract Agreement having been approved, notice is hereby given to **NDJ ENTERPRISES CORP.** Performance may commence on the contract for the following requirement under Purchase Request No. 2024-02-055 dated 25 March 2024 effective on the date of receipt of this notice:

CFO REQUIREMENTS	QTY.	UNIT COST (VAT INCLUSIVE)	TOTAL COST (VAT INCLUSIVE)
Lot No. 2: Supply, Printing, Fabrication, and Delivery of BaLinkBayan T-Shirt	3,000 pieces	PHP 166.40	PHP 499,200.00

**Delivery Schedule: 30 Calendar days upon approval of sample**

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Commission on Filipinos Overseas**.

Very truly yours,

**SECRETARY ROMULO V. ARUGAY**  
Chairperson

I acknowledge receipt of this notice on  
Name of the Representative of the Bidder :  
Authorized Signature :

: JUNE 19, 2024  
: PAOLO NOEL C. DE JESUS  
:

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.



Commission on Filipinos Overseas

Document Code **CFO-AFD-FR-PRO-002**

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**PURCHASE ORDER**

Revision No. **0**

Effective Date **15 March 2017**

<b>Supplier :</b>	<b>NDJ ENTERPRISES CORP.</b>	<b>P.O. No. :</b>	<b>2024-06-040</b>
<b>Address :</b>	<b>3rd Floor Marinel Building, 29 Flamingo, New Marikina Subdivision, Sta. Elena, Marikina City</b>	<b>Date :</b>	<b>5-Jun-24</b>
<b>TIN :</b>	<b>601-712-554-000</b>	<b>Mode of Procurement :</b>	<b>Public Bidding</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery :</b>	<b>21st Floor, The Upper Class Tower, Quezon Ave., cor. Sct. Reyes St., Diliman, Quezon City</b>	<b>Delivery Term :</b>	<b>FULL SERVICES</b>
<b>Date of Delivery:</b>	<b>30 calendar days upon approval of sample</b>	<b>Payment Term :</b>	<b>LDDAP-ADA</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Pieces	Lot No. 2: Supply, Printing, Fabrication, and Delivery of BaLinkBayan T-Shirt under CFOPB-2024-03-004	3,000	166.40	499,200.00
		<b>* Attached conditions/specifications set in the quotation are part of this Order.</b>			
		<i>(Per Purchase Request No.2024-02-055 dated 25 March 2024)</i>			
		<b>x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x-x</b>			

**(Total Amount in Words) FOUR HUNDRED NINETY-NINE THOUSAND TWO HUNDRED PESOS ONLY** 499,200.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

PABLO NOEL C. DE JESUS

Signature over Printed Name of Supplier

JUNE 19, 2024

Date

Very truly yours,

**SEC. ROMULO V. ARUGAY**

Chairperson

**Fund Cluster :** \_\_\_\_\_  
**Funds Available :** \_\_\_\_\_

**ORS/BURS No. :** \_\_\_\_\_  
**Date of the ORS/BURS:** \_\_\_\_\_  
**Amount :** \_\_\_\_\_

**CANDELARIO R. GARCIA**

Signature over Printed Name of Chief Accountant/