



REQUEST FOR QUOTATION NO.: 2024-08-059

Date: August 23, 2024

Procurement Title : Supply, Printing, Fabrication, and Delivery of PESO SENSE Money Organizer

Purchase Request Nos. : 2024-08-175

Approved Budget for the Contract : Php 199,200.00 (Vat Inclusive)

Sir/Madam:

The Commission on Filipinos Overseas invites PhilGEPS registered suppliers to quote the latest market price of the item/s described/listed below. Quotations must be placed in **TWO (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope (COPY 1) should contain copies of the documents. Please submit your sealed envelopes at the **21st floor, Administrative and Finance Division, The Upperclass Tower, Quezon Avenue, cor. Sgt. Reyes St., Diliman, Quezon City** or you can send your files via email at bac.secretariat@cfo.gov.ph on or before **August 27, 2024; 09:00 A.M.**

Documents submitted via email should be password-protected. Passwords should be given to the BAC Secretariat on the opening date by the bidder's representatives attending via ZOOM.

I. General Terms and Condition:

1. Quotations should be addressed to the CFO Bids and Awards Committee and must be placed in **two (2) sealed envelopes**. The first envelope should contain the original documents while the second envelope should contain copies of the documents;
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission;
3. Quotations should be **inclusive of all cost and applicable taxes**;
4. The following documents should be submitted **along with the sealed quotation**:
 - **PhilGEPS Registration Number/Certificate;**
 - **Mayor's/Business Permit;**
 - **BIR Form 2303 Certificate;**
 - **SEC or DTI Certificate;**
 - **Income/Business Tax Return;**
 - **Notarized Omnibus Sworn Statement;**
 - **Copy of any Valid ID of the Authorized Representative;**
 - **Sample;**
 - **Brochure**
5. Bidders must have a Land Bank account for payment purposes. Otherwise, bank fees shall be for the account of the winning bidder.
6. In accordance with Presidential Decree No. 1445, the Government shall not be obliged to make an advance payment for services not yet rendered or for supplies and materials not yet delivered under any contract therefor.

COMPANY NAME : _____
 ADDRESS : _____
 PhilGEPS REGISTRATION No.: _____ VALID UNTIL: _____

ITEM DESCRIPTION	QUANTITY	APPROVED BUDGET FOR THE CONTRACT (VAT INCLUSIVE)	QUOTATION/OFFER AMOUNT (VAT INCLUSIVE)
<p>Supply, Printing, Fabrication, and Delivery of PESO SENSE Money Organizer</p> <p>Delivery Address: The Upperclass Tower, Quezon Avenue, cor. Sct. Reyes St., Diliman, Quezon City</p> <p><i>Technical Specifications:</i> Size: A6 13.5*19cm (Unfolded size: 28*19cm)</p> <p>Package Contents:</p> <ul style="list-style-type: none"> • 13 Layer Rainbow Inner Page Expending Bill Bag • Minimalist bill storage organ bag • Double zipper simple quick fit • Rainbow Inner Page • Minimalist design • Small Volume • 13 compartments for high-capacity partitioned storage • Rainbow Inner Page • With built-in index properties, classification, and storage are simpler • Double headed zipper, smooth and smooth • Double headed zipper, can be pulled left and right, convenient and fast • Rounded thread edge wrapping • Comfortable without cutting hands, safe and reassuring • Rivet reinforcement design is durable and long-lasting • Not easily detached <p>Delivery: Free</p>	1,200 pcs	PHP 199,200.00 (Php 166.00/piece)	
TOTAL AMOUNT		PHP 199,200.00	

Delivery Schedule: 30 calendar days after the approval of the sample money organizer
Sampling Schedule: 5 days upon receipt of Purchase Order

After careful evaluation of the General Terms and Conditions, Specifications, and Delivery Schedule, I/WE hereby accept and submit our quotation based on the items and prices above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Signature over printed name (Owner/Authorized Representative)

Telephone/Mobile No.: _____
Email Address : _____
Date : _____

For Further information, please refer to:

KEESHIA MAE L. ACEDERA
Procurement Officer

Email: bac.secretariat@cfo.gov.ph

Annex A

PESO SENSE MONEY ORGANIZER



SIZE

