



August 13, 2024

NOTICE TO PROCEED

TANJER ENTERPRISES

Rm. 1104 Tower B Antel Seaview Towers Roxas Blvd. St., Brgy. 076,
Pasay, City

THRU: MS. ANGELICA S. TAN
Authorized Representative
Tanjér Enterprises

Dear Ms. Tan,

The attached Purchase Order / Contract Agreement having been approved, notice is hereby given to **TANJER ENTERPRISES**. Performance may commence on the contract for the following requirement under Purchase Request No. 2024-07-139 dated 09 May 2024 effective on the date of receipt of this notice:

CFO REQUIREMENTS	AMOUNT
Lot 1: Burlap Bag	Php 303,800.00
Lot 2: Collapsible Cup	Php 331,800.00
Lot 3: Notepad with Sticky Notes and Pen	Php 149,800.00
Lot 4: Multiport Powerbank	Php 193,500.00
Lot 5: Multipurpose Laptop Sleeve	Php 42,350.00
Lot 6: Triangular Fold Tabletop Mirror	Php 126,492.00
TOTAL AMOUNT	Php 1,147,742.00

Delivery Schedule: 30 calendar days upon approval of the sample

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Commission on Filipinos Overseas**.

Very truly yours,

SEC. ROMULO V. ARUGAY
Chairperson

I acknowledge receipt of this notice on _____ : _____
Name of the Representative of the Bidder : _____
Authorized Signature : _____

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.



August 13, 2024

Reference: PO No: 2024-08-079

NOTICE OF AWARD

TANJER ENTERPRISES

Rm. 1104 Tower B Antel Seaview Towers Roxas Blvd. St., Brgy. 076,
Pasay, City

THRU: MS. ANGELICA S. TAN
Authorized Representative
Tanjor Enterprises

Dear Ms. Tan,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has found you to be the sole bidder for the Supply, Printing, Fabrication and Delivery of Various BaLinkBayan Information Education and Communication (IEC) Materials (6 Lots) and you are hereby issued this Notice of Award:

CFO REQUIREMENTS	AMOUNT
Lot 1: Burlap Bag	Php 303,800.00
Lot 2: Collapsible Cup	Php 331,800.00
Lot 3: Notepad with Sticky Notes and Pen	Php 149,800.00
Lot 4: Multiport Powerbank	Php 193,500.00
Lot 5: Multipurpose Laptop Sleeve	Php 42,350.00
Lot 6: Triangular Fold Tabletop Mirror	Php 126,492.00
TOTAL AMOUNT	Php 1,147,742.00

Delivery Schedule: 30 calendar days upon approval of the sample

INSTRUCTIONS:

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (P.O. No. 2024-08-079 dated 13 August 2024) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located at **2^{1st} Floor, Administrative and Finance Division, The Upper Class Tower, Quezon Avenue cor, Sct. Reyes St, Diliman, Quezon City.**

Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

Very truly yours,



SEC. ROMULO V. ARUGAY
Chairperson

CONFORME:

PRINTED NAME / POSITION

SIGNATURE

DATE



Commission on Filipinos Overseas

Document Code **CFO-AFD-FR-PRO-002**

Page No.

Revision No. **0**

Effective Date **15 March 2017**

PURCHASE ORDER

Supplier : **TANJER ENTERPRISES** **P.O. No. : 2024-08-079**
Address : **Rm. 1104 Tower B Antel Seaview Towers Roxas Blvd. St. Brgy. 076, Pasay, City** **Date : 13-Aug-24**
TIN : **101-588-369-00000** **Mode of Procurement : Public Bidding**

Gentlemen:
Place of Delivery : **21st Floor, The Upper Class Tower, Quezon Ave., cor. Sgt. Reyes St., Dilliman, Quezon City** **Delivery Term : FULL SERVICES**
Delivery Schedule: **30 calendar days upon approval of sample** **Payment Term : LDDAP-ADA**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply, Printing, Fabrication and Delivery of BaLinkbayan Information, Education, and Communication (IEC) Materials			
	pieces	Lot 1: Burlap Bag	1,400	217.00	303,800.00
	pieces	Lot 2: Collapsible Cup	1,400	237.00	331,800.00
	pieces	Lot 3: Notepad with Sticky Notes and Pen	1,400	107.00	149,800.00
	pieces	Lot 4: Multiport Powerbank	500	387.00	193,500.00
	pieces	Lot 5: Multipurpose Laptop Sleeve	50	847.00	42,350.00
	pieces	Lot 6: Triangular Fold Tabletop Mirror	996	127.00	126,492.00
		(Per Purchase Request Nos. 2024-07-139 dated May 09, 2024)			
		x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x-x-x			

(Total Amount in Words) ONE MILLION ONE HUNDRED FORTY SEVEN THOUSAND SEVEN HUNDRED FORTY TWO PESOS ONLY **1,147,742.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

SEC. ROMULO V. ARUGAY

Chairperson

Fund Cluster : _____
Funds Available : _____

CANDELARIO R. GARCIA

Signature over Printed Name of Chief Accountant

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____