



May 17, 2023

Reference: PO No: 2023-05-048

NOTICE OF AWARD

FOREST CREST NATURE HOTEL AND RESORT, INC.
Km. 72 Batulao, Nasugbu, Batangas

THRU: MR. MARK ANGELO L. MARCOS
Authorized Representative
Forest Crest Nature Hotel and Resort, Inc.

Dear Mr. Marcos,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has found you to be the lowest calculated responsive bidder for the Rental of Venue with food and accommodation for the conduct of CFO Team Building on 26-28 May 2023 (Purchase Request No. 2023-04-053 dated 24 April 2023) and you are hereby issued this Notice of Award:

CFO REQUIREMENT	TOTAL AMOUNT (VAT INCLUSIVE)
<u>Rental of Venue with food and accommodation for the conduct of CFO Team Building on 26-28 May 2023</u>	₱ 990,000.00

Date of Event: 26-28 May 2023

INSTRUCTIONS:

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (P.O. No. **2023-05-048 dated 17 May 2023**) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located at **2nd Floor, Administrative and Finance Division, New Golden City Builders Building, 1388 F. Icasiano St. cor. Union St. Paco, Manila.**



Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

Very truly yours,



SEC. ROMULO V. ARUGAY
Chairperson 

CONFORME:

Mark Angelo Marcos
PRINTED NAME / POSITION
Senior Sales Manager



SIGNATURE

May 17, 2023
DATE



May 17, 2023

NOTICE TO PROCEED

FOREST CREST NATURE HOTEL AND RESORT, INC.
Km. 72 Batulao, Nasugbu, Batangas

THRU: MR. MARK ANGELO L. MARCOS
Authorized Representative
Forest Crest Nature Hotel and Resort, Inc.

Dear **Mr. Marcos**,

The attached *Purchase Order / Contract Agreement* having been approved, notice is hereby given to **FOREST CREST NATURE HOTEL AND RESORT, INC.** Performance may commence on the contract for the following requirement under Purchase Request No. 2023-04-053 dated 24 April 2023 effective on the date of receipt of this notice:

CFO REQUIREMENT	TOTAL AMOUNT (VAT INCLUSIVE)
Rental of Venue with food and accommodation for the conduct of CFO Team Building on 26-28 May 2023	₱ 990,000.00

Date of Event: 26-28 May 2023

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and In accordance with the Delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Commission on Filipinos Overseas**.



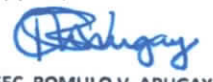

Very truly yours,

SEC. ROMULO V. ARUGAY
Chairperson

I acknowledge receipt of this notice on : May 17, 2023
Name of the Representative of the Bidder : Mark Angelo Marcos
Authorized Signature : [Signature]

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.



	Commission on Filipinos Overseas		Document Code	CFO-AFD-FR-PRO-002		
			Page No.	1 of 1		
	PURCHASE ORDER		Revision No.	0		
			Effective Date	15 March 2017		
Supplier : FOREST CREST NATURE HOTEL AND RESORT, INC.		P.O. No. : 2023-05-048				
Address : Km. 72 Batulao, Nasugbu, Batangas		Date : 17-May-23				
TIN : 769-611-563-000		Mode of Procurement : svp				
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:						
Place of Delivery : CFO- Citigold Center 1345 Pres. Quirino Ave. cor., SSH, Paco Manila			Delivery Term : FULL SERVICES			
Date of Event : 26-28 May 2023			Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount	
		Venue for the conduct of CFO Team Building on 26-28 May 2023			990,000.00	
* Attached conditions/specifications set in the quotation are part of this Order. (Per Purchase Request No.2023-04-053 dated 24 April 2023) x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x-x-x						
(Total Amount in Words) NINE HUNDRED NINETY THOUSAND PESOS ONLY					990,000.00	
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.						
Conforme:		 Signature over Printed Name of Supplier May 17, 2023 Date		Very truly yours,  SEC. ROMULO V. ARUGAY Chairperson 		
Fund Cluster : _____		 CANDELARIO R. GARCIA Signature over Printed Name of Chief Accountant/		ORS/BURS No. : _____		
Funds Available : _____				Date of the ORS/BURS: _____		
				Amount : _____		