



October 12, 2023

**NOTICE TO PROCEED**

**MACJAB INDUSTRIAL CHEMICAL PRODUCTS WHOLESALING**  
1333 Solis St. Barangay 207 Zone 019 1012  
Tondo I / II Manila City

**THRU: MR. AURELIO S. GARCIA JR.**  
Authorized Representative  
MACJAB INDUSTRIAL CHEMICAL PRODUCTS  
WHOLESALING

Dear **Mr. Garcia**,

The attached Purchase Order / Contract Agreement having been approved, notice is hereby given to **MACJAB INDUSTRIAL CHEMICAL PRODUCTS WHOLESALING**. Performance may commence on the contract for the following requirement under Purchase Request No. 2023-09-171 dated 25 September 2023 effective on the date of receipt of this notice:

CFO REQUIREMENTS	QTY	UNIT COST (VAT INCLUSIVE)	TOTAL COST (VAT INCLUSIVE)
<b>Supply and Delivery of the following items:</b>			
1. Corrugated/Storage Box 12W x 15.5L x 10H w/ cover	300	95.00	28,500.00
2. Corrugated/Storage Box 15W x 24L x 10H	300	90.00	27,000.00
3. Bubble Wrap 40 inches x 100 meters	50	630.00	31,500.00
4. Colored Sticker Paper A4 Size (Color: Red, 10 pieces per pack)	110	80.00	11,200.00
5. Colored Sticker Paper A4 Size (Color: Green, 10 pieces per pack)	140	80.00	11,200.00
6. Colored Sticker Paper A4 Size (Color: Orange, 10 pieces per pack)	140	80.00	11,200.00
<b>TOTAL AMOUNT</b>			<b>Php 120,600.00</b>

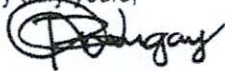


Management System  
ISO 9001:2015



Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Filipinos Overseas.

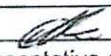
Very truly yours,



**SEC. ROMULO V. ARUGAY**

Chairperson

I acknowledge receipt of this notice on  
Name of the Representative of the Bidder  
Authorized Signature

10-18-2013  
: AURELIO S GARCIA JR  
:  
: 

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.



October 12, 2023

Reference: PO No: 2023-10-112

**NOTICE OF AWARD**

**MACJAB INDUSTRIAL CHEMICAL PRODUCTS WHOLESALING**

1333 Solis St. Barangay 207 Zone 019 1012  
Tondo I / II Manila City

**THRU: MR. AURELIO S. GARCIA JR.**

Authorized Representative  
MACJAB INDUSTRIAL CHEMICAL PRODUCTS  
WHOLESALING

Dear **Mr. Garcia**,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has found you to be the sole bidder for the Supply and Delivery of Six Hundred (600) pieces Corrugated/Storage Box, Fifty (50) rolls Bubble Wrap and Four Hundred Twenty (420) packs Colored Sticker Paper for the CFO Office Transfer (Purchase Request No. 2023-09-171 dated 25 September 2023) and you are hereby issued this Notice of Award:

<b>CFO REQUIREMENTS</b>	<b>QTY</b>	<b>UNIT COST (VAT INCLUSIVE)</b>	<b>TOTAL COST (VAT INCLUSIVE)</b>
<b>Supply and Delivery of the following items:</b>			
1. Corrugated/Storage Box 12W x 15.5L x 10H w/ cover	300	95.00	28,500.00
2. Corrugated/Storage Box 15W x 24L x 10H	300	90.00	27,000.00
3. Bubble Wrap 40 inches x 100 meters	50	630.00	31,500.00
4. Colored Sticker Paper A4 Size (Color: Red, 10 pieces per pack)	140	80.00	11,200.00
5. Colored Sticker Paper A4 Size (Color: Green, 10 pieces per pack)	140	80.00	11,200.00



Tel: (+632) 8552-4700 (connecting all depts.) • Fax: (+632) 8561-8332

Email: [info@cfo.gov.ph](mailto:info@cfo.gov.ph) • Website: [cfo.gov.ph](http://cfo.gov.ph) • Facebook: [commissiononfilipinosoverseas](https://www.facebook.com/commissiononfilipinosoverseas)

Citigold Center, 1345 President Quirino Avenue cor. President Osmeña Highway, Manila 1007, Philippines



Republic of the Philippines • Office of the President  
**COMMISSION ON FILIPINOS OVERSEAS**  
**KOMISYON SA MGA FILIPINO SA IBAYONG DAGAT**



6. Colored Sticker Paper A4 Size (Color: Orange, 10 pieces per pack)	140	80.00	11,200.00
<b>TOTAL AMOUNT</b>			<b>Php 120,600.00</b>

**Delivery Schedule: 15 calendar days upon receipt of Notice of Award**

**INSTRUCTIONS:**

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (**P.O. No. 2023-10-112 dated 12 October 2023**) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located at **2<sup>nd</sup> Floor, Administrative and Finance Division, New Golden City Builders Building, 1388 F. Icasiano St. cor. Union St. Paco, Manila.**

Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

Very truly yours,

**SEC. ROMULO V. ARUGAY**  
Chairperson

CONFORME:

AURELIO S GARCIA JR / MANGROD  
PRINTED NAME / POSITION

SIGNATURE

10-18-2023  
DATE





Commission on Filipinos Overseas

Document Code **CFO-AFD-FR-PRO-002**

Page No 1 of 1

**PURCHASE ORDER**

Revision No. **0**

Effective Date **15 March 2017**

Supplier : **MACJAB INDUSTRIAL CHEMICAL PRODUCTS WHOLESALING**  
Address : **1333 Solis St. Barangay 207 Zone 019 1012 Tondo I / II NCR, Manila City**  
TIN : **455-537-060-00000**

P.O. No. : **2023-10-112**  
Date : **12-Oct-23**  
Mode of Procurement : **Small Value Procurement**

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **CFO- Citigold Center 1345 Pres. Quirino Ave. cor., SSH, Paco Manila**  
Date of Delivery **15 calendar days upon receipt of the Purchase Order**

Delivery Term : **FULL SERVICES**  
Payment Term : **LDDAP-ADA**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Supply and Delivery of the following items:					
	Piece	1. Corrugated/Storage Box 12W x 15.5L x 10H w/ cover	300	95.00	28,500.00
	Piece	2. Corrugated/Storage Box 15W x 24L x 10H	300	90.00	27,000.00
	Roll	3. Bubble Wrap 40 inches x 100 meters	50	630.00	31,500.00
	Pack	4. Colored Sticker Paper A4 Size (Color: Red, 10 pieces per pack)	140	80.00	11,200.00
	Pack	5. Colored Sticker Paper A4 Size (Color: Green, 10 pieces per pack)	140	80.00	11,200.00
	Pack	6. Colored Sticker Paper A4 Size (Color: Orange, 10 pieces per pack)	140	80.00	11,200.00
* Attached conditions/specifications set in the quotation are part of this Order. (Per Purchase Request No.2023-09-171 dated 25 September 2023) <del>x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x</del>					
<b>(Total Amount in Words) ONE HUNDRED TWENTY THOUSAND SIX HUNDRED PESOS ONLY</b>					<b>120,600.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

**AURELIO S GARCIA JR**

Signature over Printed Name of Supplier

**10-12-2023**

Date

Very truly yours,

**SEC. ROMULO V. ARUGAY**

Chairperson

Fund Cluster : \_\_\_\_\_  
Funds Available : \_\_\_\_\_

**CANDELARIO R. GARCIA**

Signature over Printed Name of Chief Accountant/

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_