



October 31, 2024

Reference: PO No: 2024-10-109

NOTICE OF AWARD

VJ GRAPHIC ARTS, INC.

Unit 12 No Future Point Plaza 2, 115 Mother Ignacia Avenue, Diliman, South Triangle, Quezon City

THRU: MR. PERCIVAL D. DATU
Authorized Representative
VJ Graphic Arts, Inc.

Dear **Mr. Datu**,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has found you to be the lowest calculated and responsive bidder for the **Supply, Printing, and Delivery of the 2024 Presidential Awards for Filipino Individuals and Organizations Overseas PAFIOO Souvenir Book Program** (Purchase Request No. 2024-10-199 dated 25 September 2024) and you are hereby issued this Notice of Award:

CFO REQUIREMENTS	QUANTITY	TOTAL COST (VAT INCLUSIVE)
Supply, Printing, and Delivery of the 2024 Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO) Souvenir Book Program	500 pieces	PHP 147,500.00

Delivery Schedule: 30 calendar days upon approval of the sample product

Sample: 05 calendar days upon receipt of Notice of Award

****The sample should be a complete souvenir book with the actual specifications****

INSTRUCTIONS:

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (**P.O. No. 2024-10-109 dated 29 October 2024**) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located at **The Upper Class Tower, Quezon Avenue cor. Scout Reyes St., Diliman, Quezon City**.

Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

Very truly yours,

SEC. DANTE FRANCIS M. ANG II
Chairperson

CONFORME:

PRINTED NAME / POSITION

SIGNATURE

DATE



Commission on Filipinos Overseas

Document Code **CFO-AFD-FR-PRO-002**

Page No.

Revision No. **0**

Effective Date **15 March 2017**

PURCHASE ORDER

Supplier : **VJ GRAPHIC ARTS, INC.**
Address : **Unit 12 No Future Point Plaza 2, 115 Mother Ignacia Ave., Diliman, South Triange, Quezon City**
TIN : **000-400-353-000**

P.O. No. : **2024-10-109**
Date : **30-Oct-24**
Mode of Procurement : **Small Value Procurement**

Gentlemen:

Place of Delivery : **21st Floor, The Upper Class Tower, Quezon Ave., cor. Sgt. Reyes St., Diliman, Quezon City**
Delivery Schedule: **30 calendar days upon approval of the sample**
Sample: **05 calendar days upon receipt of the Notice to Proceed (the sample should be a complete souvenir with the actual specification)**

Delivery Term : **FULL SERVICES**

Payment Term : **LDDAP-ADA**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pieces	Supply, Printing, and Delivery of 2024 Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO) Souvenir Book Program <i>(Per Purchase Request No. 2024-10-199 dated 25 September 2024)</i>	500	295.00	147,500.00
		x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x			

(Total Amount in Words) ONE HUNDRED FORTY-SEVEN THOUSAND FIVE HUNDRED PESOS ONLY **147,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

SEC. DANTE FRANCIS M. ANG II
Chairperson

Fund Cluster : _____
Funds Available : _____

CANDELARIO R. GARCIA
Signature over Printed Name of Chief Accountant

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____



Commission on Filipinos Overseas

Document Code **CFO-AFD-FR-PRO-002**

Page No.

Revision No. **0**

Effective Date **15 March 2017**

PURCHASE ORDER

Supplier : **VJ GRAPHIC ARTS, INC.**
Address : **Unit 12 No Future Point Plaza 2, 115 Mother Ignacia Ave., Diliman, South Triange, Quezon City**
TIN : **000-400-353-000**

P.O. No. : **2024-10-109**
Date : **30-Oct-24**
Mode of Procurement : **Small Value Procurement**

Gentlemen:

Place of Delivery : **21st Floor, The Upper Class Tower, Quezon Ave., cor. Sct. Reyes St., Diliman, Quezon City**
Delivery Schedule: **30 calendar days upon approval of the sample**
Sample: **05 calendar days upon receipt of the Notice to Proceed (the sample should be a complete souvenir with the actual specification)**

Delivery Term : **FULL SERVICES**

Payment Term : **LDDAP-ADA**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pieces	Supply, Printing, and Delivery of 2024 Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO) Souvenir Book Program <i>(Per Purchase Request No. 2024-10-199 dated 25 September 2024)</i>	500	295.00	147,500.00
		x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x			

(Total Amount in Words) ONE HUNDRED FORTY-SEVEN THOUSAND FIVE HUNDRED PESOS ONLY **147,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

SEC. DANTE FRANCIS M. ANG II
Chairperson

Fund Cluster : _____
Funds Available : _____

CANDELARIO R. GARCIA

Signature over Printed Name of Chief Accountant

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____



Republic of the Philippines
Office of the President of the Philippines
COMMISSION ON FILIPINOS OVERSEAS
KOMISYON SA MGA PILIPINO SA IBAYONG DAGAT



October 31, 2024

NOTICE TO PROCEED

VJ GRAPHIC ARTS, INC.

Unit 12 No Future Point Plaza 2, 115 Mother Ignacia Avenue, Diliman, South Triangle, Quezon City

THRU: MR. PERCIVAL D. DATU

Authorized Representative
VJ Graphic Arts, Inc.

Dear **Mr. Datu**,

The attached Purchase Order / Contract Agreement having been approved, notice is hereby given to **VJ GRAPHIC ARTS, INC.** Performance may commence on the contract for the following requirement under Purchase Request No. 2024-10-199 dated 29 September 2024 effective on the date of receipt of this notice:

CFO REQUIREMENTS	QUANTITY	TOTAL COST (VAT INCLUSIVE)
Supply, Printing, and Delivery of 2024 Presidential Awards for Filipino Individuals and Organizations Overseas (PAFIOO) Souvenir Book Program	500 pieces	PHP 147,500.00

Delivery Schedule: 30 calendar days upon approval of the sample product

Sample: 05 calendar days upon receipt of Notice to Proceed

****The sample should be a complete souvenir book with the actual specifications****

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Commission on Filipinos Overseas**.

Very truly yours,

SEC. DANTE FRANCIS M. ANG II
Chairperson

I acknowledge receipt of this notice on _____ :

Name of the Representative of the Bidder : _____

Authorized Signature : _____

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.