



December 10, 2024

NOTICE TO PROCEED

S&E SOLUTIONS, INC.
4032 Que Grande St., Brgy. Ugong,
Valenzuela City

THRU: MR. LAWRENCE YAP
Authorized Representative
S&E Solutions, Inc.

Dear **Mr. Yap**,


The attached Purchase Order / Contract Agreement having been approved; notice is hereby given to **S&E Solutions, Inc.** Performance may commence on the contract for the following requirement under Purchase Request No. 2024-11-209 dated 22 October 2024 effective on the date of receipt of this notice:

CFO REQUIREMENTS	UNIT COST (VAT Inclusive)	TOTAL COST (VAT Inclusive)
Supply and Delivery of 20 sets of 4-Tier Heavy Duty Industrial Storage Rack	PHP 10,000.00	PHP 200,000.00

Delivery Schedule: Within 15 calendar days upon receipt of the Notice to Proceed

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the event schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Commission on Filipinos Overseas**.

Very truly yours,


SEC. DANTE FRANCIS M. ANG II
Chairperson

I acknowledge receipt of this notice on : December 12, 2024
Name of the Representative of the Bidder : Lawrence Yap
Authorized Signature : _____

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.



December 10, 2024

Reference: **PO No: 2024-12-135**

NOTICE OF AWARD

S&E SOLUTIONS, INC.
4032 Que Grande St., Brgy. Ugong,
Valenzuela City

THRU: MR. LAWRENCE YAP
Authorized Representative
S&E Solutions, Inc.

Dear Mr. Yap,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has awarded you the contract for the **Supply and Delivery of 20 sets of 4-Tier Heavy Duty Industrial Storage Rack** (Purchase Request No. 2024-10-209 dated 22 October 2024) and you are hereby issued this Notice of Award:

CFO REQUIREMENTS	UNIT COST (VAT Inclusive)	TOTAL COST (VAT Inclusive)
Supply and Delivery of 20 sets of 4-Tier Heavy Duty Industrial Storage Rack	PHP 10,000.00	PHP 200,000.00

Delivery Schedule: Within 15 calendar days upon receipt of the Notice to Proceed

INSTRUCTIONS:

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (**P.O. No. 2024-12-135 dated 04 December 2024**) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located at **2^{1st} Floor, Administrative and Finance Division, The Upper Class Tower, Quezon Avenue cor, Sct. Reyes St, Diliman, Quezon City.**

Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

Very truly yours,



SEC. DANTE FRANCIS M. ANG II
Chairperson

CONFORME:

Lawrence Yap/ Account Executive
S&E Solutions Inc

PRINTED NAME / POSITION



SIGNATURE

December 12, 2024

DATE



Commission on Filipinos Overseas

Document Code **CFO-AFD-FR-PRO-002**

Page No. **1 of 2**

PURCHASE ORDER

Revision No. **0**

Effective Date **15 March 2017**

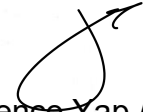
Supplier :	S&E Solutions, Inc.	P.O. No. :	2024-12-135
Address :	4032 Que Grande St., Brgy. Ugong, Valenzuela City	Date :	10-Dec-24
TIN :	008-571-932-000	Mode of Procurement :	Small Value Procurement

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Office Address:	21st Floor, The Upper Class Tower, Scout Reyes St., cor. Quezon Ave., Brgy. Diliman, Quezon City	Delivery Term :	FULL SERVICES		
Schedule:	within 15 calendar days upon receipt of the Notice to Proceed	Payment Term :	LDDAP-ADA		
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	sets	Supply and Delivery of 4-Tier Heavy Duty Industrial Storage Rack	20	10,000.00	200,000.00
* Attached conditions/specifications set in the quotation are part of this Order.					
(Per Purchase Request No.2024-10-209 dated 22 October 2024)					
x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x-x-x					
(Total Amount in Words) TWO HUNDRED THOUSAND PESOS ONLY					200,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


Lawrence Yap / S&E Solutions Inc

Signature over Printed Name of Supplier

December 12, 2024

Date

Very truly yours,


SEC. DANTE FRANCIS M. PANG II
Chairperson

Fund Cluster : _____
Funds Available : _____

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____


CANDELARIO R. GARCIA

Signature over Printed Name of Chief Accountant/