



January 14, 2025

NOTICE TO PROCEED

CHALLENGE SYSTEMS, INC.

Unit 10, 2nd Floor, Vicente Madrigal Commercial Complex
Granada Street, corner Santolan Road,
Valencia, Quezon City

THRU: MS. JACQUELINE DIAZ
Authorized Representative
Challenge Systems, Inc.

Dear **Ms. Diaz**,

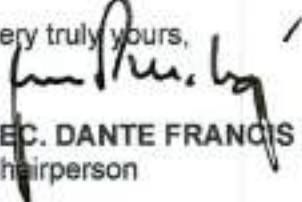
The attached Purchase Order / Contract Agreement having been approved; notice is hereby given to **CHALLENGE SYSTEMS, INC.** Performance may commence on the contract for the following requirement under Purchase Request No. 2024-12-234 dated 19 December 2024 effective on the date of receipt of this notice:

CFO REQUIREMENTS	QUANTITY	TOTAL AMOUNT (VAT INCLUSIVE)
Supply and Delivery of One (1) Year Subscription of Zoom Workplace Pro	10 Subscriptions	PHP 112,500.00

Delivery/Completion Schedule: 7 Calendar days upon receipt of Notice to Proceed

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the delivery schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Commission on Filipinos Overseas**.

Very truly yours,


SEC. DANTE FRANCIS M. ANG II
Chairperson

I acknowledge receipt of this notice on : 20 JANUARY 2025

Name of the Representative of the Bidder : JACQUELINE DIAZ

Authorized Signature : 

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.



January 13, 2025

Reference: PO No: 2025-01-002

NOTICE OF AWARD

CHALLENGE SYSTEMS, INC.

Unit 10, 2nd Floor, Vicente Madrigal Commercial Complex
Granada Street, corner Santolan Road,
Valencia, Quezon City

THRU: MS. JACQUELINE DIAZ
Authorized Representative
Challenge Systems, Inc.

Dear Ms. Diaz,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has found you to be the lowest calculated and responsive bidder for the **Supply and Delivery of One (1) Year Subscription of Zoom Workplace Pro** (Purchase Request No. 2024-12-234 dated 19 December 2024) and you are hereby issued this Notice of Award:

CFO REQUIREMENTS	QUANTITY	TOTAL AMOUNT (VAT INCLUSIVE)
Supply and Delivery of One (1) Year Subscription of Zoom Workplace Pro	10 Subscriptions	PHP 112,500.00

Delivery/Completion Schedule: 7 Calendar days upon receipt of Notice of Award

INSTRUCTIONS:

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (**P.O. No. 2025-01-002 dated 13 January 2025**) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located at **21st Floor, The Upper Class Tower, Quezon Avenue cor. Scout Reyes St., Diliman, Quezon City.**

Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

Very truly yours,

SEC. DANTE FRANCIS M. ANG II
Chairperson

CONFORME:

JACQUELINE DIAZ/ACCOUNT MANAGER
PRINTED NAME / POSITION


SIGNATURE

20 JANUARY 2025
DATE



Commission on Filipinos Overseas

Document Code **CFO-AFD-FR-PRO-002**

Page No.

PURCHASE ORDER

Revision No. **0**

Effective Date **15 March 2017**

Supplier : **CHALLENGE SYSTEMS, INC.**
Address : **Unit 10, 2nd Floor, Vicente Madrigal Commercial Complex, Granada St., cor. Santolan Rd.,
Valencia, Quezon City**
TIN : **224-103-038-00000**

P.O. No. : **2025-01-002**

Date : **13-Jan-25**

Mode of Procurement : **Small Value Procurement**

Gentlemen:

Address : **21st Floor, The Upper Class Tower, Quezon Ave., cor. Sgt. Reyes St., Dilliman, Quezon City**
Delivery Schedule: **7 calendar days upon receipt of the Notice to Proceed**

Delivery Term : **FULL SERVICES**

Payment Term : **LDDAP-ADA**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	subscriptions	Supply and Delivery of One (1) Year Subscription of Zoom Workplace Pro	10		112,500.00
		(Per Purchase Request No. 2024-12-234 dated December 19, 2024)			
		x-x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x			

(Total Amount in Words) ONE HUNDRED TWELVE THOUSAND FIVE HUNDRED PESOS ONLY **112,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Jacqueline Diaz

Signature over Printed Name of Supplier

20 JANUARY 2025

Date

Very truly yours,

SEC. DANTE FRANCIS M. ANG II
Chairperson

Fund Cluster : _____
Funds Available : _____

CANDELARIO R. GARCIA

Signature over Printed Name of Chief Accountant

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____