

Republic of the Philippines Office of the President of the Philippines COMMISSION ON FILIPINOS OVERSEAS KOMISYON SA MGA PILIPINO SA IBAYONG DAGAT



December 05, 2024

NOTICE TO PROCEED

METRO RETAIL GROUP, INC. Marcos Highway cor. JP Rizal Dela Paz Pasig City

THRU: MR. RONNIE M. CONDE
Authorized Representative
Metro Retail Group, Inc.

Dear Mr. Conde.

The attached Purchase Order / Contract Agreement having been approved; notice is hereby given to **METRO RETAIL GROUP, INC.** Performance may commence on the contract for the following requirement under Purchase Request No. 2024-11-214 dated 28 October 2024 effective on the date of receipt of this notice:

CFO REQUIREMENTS	TOTAL COST (VAT Inclusive)
Supply and Delivery of 135 Christmas Baskets for the Commission on Filipinos Overseas	•
*125 baskets to be delivered to the CFO Main Office *5 baskets to be delivered to the CFO Davao Office *5 baskets to be delivered to the CFO Cebu Office	PHP 939,060.00

Delivery Address:

CFO Main Office: 21st Floor, The Upper Class Tower, Scout Reyes St., cor. Quezon Ave., Brgy. Paligsahan, Diliman, Quezon City

CFO Cebu Office: Ground Floor, K&J Building, #4 Don Julio Llorente St., Capitol Site, Cebu City

CFO Davao Office: Walters Building, Ecoland-Sandawa Crossing, Quimpo Boulevard, Brgy. Bucana, Davao City

Delivery Schedule: Within 10 calendar days upon receipt of the Notice to Proceed

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the event schedule. Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Commission on Filipinos

Very truly yours,

SEC. DANTE FRANCIS M. ANG II

Chairperson

I acknowledge receipt of this notice on Name of the Representative of the Bidder Authorized Signature RONNIE M. CONDE NORTH LUZON AREA MANAGER

The Head of the Procuring Entity or his duly authorized representative shall issue the Notice to Proceed within three (3) calendar days from the date of the approval of the contract.



Republic of the Philippines Office of the President of the Philippines COMMISSION ON FILIPINOS OVERSEAS KOMISYON SA MGA PILIPINO SA IBAYONG DAGAT



December 05, 2024

Reference: PO No: 2024-11-133

NOTICE OF AWARD

METRO RETAIL GROUP, INC. Marcos Highway cor. JP Rizal Dela Paz Pasig City

THRU: MR. RONNIE M. CONDE
Authorized Representative
Metro Retail Group, Inc.

Dear Mr. Conde,

This is to inform you that the Bids and Awards Committee (BAC) of the Commission on Filipinos Overseas has awarded you the contract for the **Supply and Delivery of Christmas Baskets for the Commission on Filipinos Overseas** (Purchase Request No. 2024-11-214 dated 28 October 2024) and you are hereby issued this Notice of Award:

CFO REQUIREMENTS	TOTAL COST (VAT Inclusive)	
Supply and Delivery of 135 Christmas Baskets for the Commission on Filipinos Overseas	•	
*125 baskets to be delivered to the CFO Main Office *5 baskets to be delivered to the CFO Davao Office *5 baskets to be delivered to the CFO Cebu Office	PHP 939,060.00	

Delivery Address:

CFO Main Office: 21st Floor, The Upper Class Tower, Scout Reyes St., cor. Quezon Ave., Brgy. Paligsahan, Diliman, Quezon City

CFO Cebu Office: Ground Floor, K&J Building, #4 Don Julio Llorente St., Capitol Site, Cebu City

CFO Davao Office: Walters Building, Ecoland-Sandawa Crossing, Quimpo Boulevard, Brgy. Bucana, Davao City

Delivery Schedule: Within 10 calendar days upon receipt of the Notice to Proceed

INSTRUCTIONS:

If you have no corrections to the contents of this Notice of Award (NOA), please send an advance signed copy of the NOA together with the attached Contract/Purchase Order (P.O. No. 2024-11-133 dated 04 December 2024) within the day upon receipt of this notice. You can personally sign the original copy of the documents or send an authorized representative to get the original documents at our office located at 2^{1st} Floor, Administrative and Finance Division, The Upper Class Tower, Quezon Avenue cor, Sct. Reyes St, Diliman, Quezon City.

Please note that the original copy of the NOA and all copies of the Contract/PO shall be returned to the Commission on Filipinos Overseas. Failure to sign and return the documents may result in cancellation of the award.

SEC DANTE FRANCIS M. ANG II
Chairperson

RONNIE M. CONDE NORTH LUZON AREA PRINMEN MANNEY ROSITION

SIGNATURE

DATE

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Supplier :	
Address :	
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Gentlemer); ·
	Please

Commission on Filipinos Overseas

Document Code CFO-AFD-FR-PRO-002

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METRO RETAIL GROUP, INC.

Marcos Highway cor. JP Rizal Dela Paz Pasig City 226-527-915-00048

Effective Date | 15 March 2017 P.O. No.: 2024-11-133

Date: 4-Dec-24 Mode of Procurement :

Procurement

Delivery Address:

furnish this Office the following articles subject to the terms and conditions contained herein:

CFO Main Office: 21st Floor, The Upper Class Tower, Scout Reyes St., cor. Quezon Ave.,

Brgy. Paligsahan, Diliman, Quezon City CFO Cebu Office: Ground Floor, K&J Building, #4 Don Julio Llorente St., Capitol Site, Cebu

City CFO Davao Office: Walters Building, Ecoland-Sandawa Crossing, Quimpo Boulevard, Brgy.

Delivery Term : FULL SERVICES

rhedule: within 10 calendar days upon receipt of the Notice to Proceed		Payment Term : LDDAP-ADA			
Unit	Description	Quantity	Unit Cost	Amount	
	Supply and Delivery of Christmas Baskets for the Commission on Filipinos Overseas	1			
sack	Sinandomeng Rice (25 Kilograms)	135	1 500 00	202,500.00	
pc	Ham (1 Kilogram)				
can	Canned, Precooked Ham, Original flavor			81,675.00	
can	(340 grams)			56,160.00	
can	Canned, Corned beef, Ranch flavor			24,570.00	
pack	(380 grams)	_		27,270.00	
can	Canned, Corned beef, Garlic & Chili flavor			12,015.00	
pack	(380 grams)			23,760.00	
btl	White Sugar (1 kilogram)			27,945.00	
pack				47,115.00	
pack				19,440.00	
pack				29,700.00	
pack				26,190.00	
pack			-	17,145.00	
pack				47,250.00	
tetra				27,810.00	
pack				13,905.00	
				28,215.00	
				11,272.50	
			297.00	40,095.00	
			68.00	9,180.00	
		135	38.00	5,130.00	
		135	220.00	29,700.00	
			520.00	70,200.00	
		135	390.50	52,717.50	
		135	60.00	8,100.00	
	5 hastets to be delivered to the CFO Main Office	200			
	E backets to be delivered to the CFO Davão Office				
	* Attached conditions (conditions)				
	Actached conditions/specifications set in the quotation are part of this Order.				
	(Per Purchase Request No. 2024-11-214 dated 28 October 2024)				
- (- 181	ds) ONE HUNDRED SIX THOUSAND FOUR HUNDRED PESOS ONLY				
	Unit sack pc can can can pack can pack btl pack pack pack pack pack pack pack pack	Unit Description Supply and Delivery of Christmas Baskets for the Commission on Filipinos Overseas sack Sinandomeng Rice (25 Kilograms) pc Ham (1 Kilogram) can Canned, Precooked Ham, Original flavor can (340 grams) can Canned, Corned beef, Ranch flavor pack (380 grams) can Canned, Corned beef, Garlic & Chili flavor pack (380 grams) bil White Sugar (1 kilogram) pack Fruit Cocktail (836 grams) back All Purpose Cream (250ml) pack Mayonnaise (700ml) pack Spaghetti Pasta (900 grams) tetra Elbow Macaroni Pasta (1 kilogram) pack Instant Coffee, Classic flavor (185 grams) pack Offee creamer (400 grams) pack Pineapple Julce (1 Liter) And Hotdog, Jumbo (1 Kilograms) pack Graham Crackers (210 grams) pack Chocolate Malt Powder (1 Kilogram) bit Condensed Milk (290ml) pack Pancit Bihon (500 grams) Note: 125 baskets to be delivered to the CFO Main Office 5 baskets to be delivered to the CFO Davao Office * Attached conditions/specifications set in the quotation are part of this Order. (Per Purchase Request No. 2024 11-214 dated 28 October 2024) ***X*X*X*X*X*X*X*X*X*X*X*X*X*X*X*X*X*	Unit Description Quantity Supply and Delivery of Christmas Baskets for the Commission on Filipinos Overseas Sinandomeng Rice (25 Kilograms) 135 pc Ham (1 Kilogram) 135 can Canned, Precooked Ham, Original flavor 270 can (340 grams) 135 can Canned, Corned beef, Ranch flavor 135 can Canned, Corned beef, Garlic & Chilli flavor 270 pack (380 grams) 135 can Canned, Corned beef, Garlic & Chilli flavor 270 pack (380 grams) 135 pack Fruit Cocktail (836 grams) 135 pack All Purpose Cream (250ml) 270 pack Mayonnaise (700ml) 270 pack Spaghetti Pasta (900 grams) 135 pack Spaghetti Pasta (900 grams) 270 pack Spaghetti Pasta (900 grams) 270 pack Instant Coffee, Classic flavor (185 grams) 135 pack Pineapple Julee (1 Liter) 135 pack Graham Crackers (210 grams) 135 pack Pineapple Julee (1 Liter) 135 pack Pancit Bihon (500 grams) 135 pack Pancit Bihon (500 grams) 135 pack Pancit Bihon (500 grams) 135 pc Powdered Milk (680 grams) 135 Note: 125 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 5 baskets to be delivered to the CFO Davao Office 7 attached conditions/specifications set in the quotation are part of this Order. (Per Purchase Request No. 2024 11-214 dated 28 October 2024)	Unit Description Quantity Unit Cost Supply and Delivery of Christmas Baskets for the Commission on Filipinos Overseas sack Sinandomeng Rice (25 Kilograms) 135 1,500,00 pc Ham (1 Kilogram) 135 605,00 can Canned, Precooked Ham, Original flavor 270 208,00 can Canned, Precooked Ham, Original flavor 135 182,00 can Canned, Corned beef, Ranch flavor 135 202,00 pack (380 grams) 135 202,00 pack (380 grams) 135 89,00 titl White Sugar (1 kilogram) 135 349,00 bitl White Sugar (1 kilogram) 135 349,00 pack All Purpose Cream (250ml) 270 110,00 pack Mayonnaise (700ml) 270 110,00 pack Cheese (430 grams) 135 127,00 pack Spaghetti Pasta (900 grams) 135 127,00 pack Spaghetti Pasta (900 grams) 270 175,00 pack Spaghetti Pasta (900 grams) 135 103,00 tetra Elbow Macaroni Pasta (1 kilogram) 135 103,00 pack Pinack Cheese (430 grams) 135 103,00 pack Pinack Cheese (430 grams) 135 103,00 pack Pinack Pinack (185 grams) 135 209,00 pack Pinack Pinack (185 grams) 135 209,00 pack Pinack Pinack (185 grams) 135 200,00 pack Pinack Pinack (185 grams) 135 200,00 pack Pinack Pinack Pinack (185 grams) 135 38,00 pack Pinack Pinac	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

RONNIE M. CONDE NORTH LUZON AREA

Signature over Printed Name of Chief Accountant/

Signature over Printed Name of Supplier

Date

C. DANTE FRANCIS M. A Chairperson

fund Cluster :		
unds Available :		
		- Aller
	CANI	DELARIO R. GARCIA

ORS/BURS No.:	
Date of the ORS/BURS:	
Amount:	



Commission on Filipinos Overseas

Document Code CFO-AFD-FR-PRO-002

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PURCHASE ORDER

METRO RETAIL GROUP, INC. Marcos Highway cor. JP Rizal Dela Paz Pasig City Effective Date | 15 March 2017 P.O. No.: 2024-11-133

Address : TIN:

226-527-915-00048

Date: 4-Dec-24 Mode of Procurement :

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Delivery Address:

CFO Main Office: 21st Floor, The Upper Class Tower, Scout Reyes St., cor. Quezon Ave.,

Brgv. Paligsahan, Diliman, Quezon City CFO Cebu Office: Ground Floor, K&J Building, #4 Don Julio Llorente St., Capitol Site, Cebu

CFO Davao Office: Walters Building, Ecoland-Sandawa Crossing, Quimpo Boulevard, Brgy.

Bucana, Davao City within 10 calendar d

Delivery Term : FULL SERVICES

Stock/ roperty Unit No. sack pc	Description Supply and Delivery of Christmas Baskets for the Commission on Filipinos Overseas Sinandomeng Rice (25 Kilograms) Ham (1 Kilogram) Canned, Precooked Ham, Original flavor	Quantity 135	Unit Cost	Amount
	Sinandomeng Rice (25 Kilograms) Ham (1 Kilogram)	135		
	Sinandomeng Rice (25 Kilograms) Ham (1 Kilogram)	135		
pc	Ham (1 Kilogram)	100	1,500.00	202,500.00
	Canned, Precooked Ham, Original flavor	135	605.00	81,675.00
can		270	208.00	56,160.00
can	(340 grams)	135	182.00	
can	Canned, Corned beef, Ranch flavor	135	202.00	24,570.00
pack	(380 grams)	135	89.00	27,270.00
can	Canned, Corned beef, Garlic & Chili flavor	270	88.00	12,015.00
pack	(380 grams)	405	69.00	23,760.00
btl	White Sugar (1 kilogram)	135	349.00	27,945.00
pack	Fruit Cocktail (836 grams)	135		47,115.00
pack	All Purpose Cream (250ml)	270	144.00	19,440.00
pack	Mayonnaise (700ml)	270	110.00	29,700.00
pack	Cheese (430 grams)	135	97.00	26,190.00
pack	Spaghetti Pasta (900 grams)	270	127.00	17,145.00
pack	Spaghetti Sauce (900 grams)	270	175.00	47,250.00
tetra	Elbow Macaroni Pasta (1 kilogram)	135	103.00	27,810.00
pack	Instant Coffee, Classic flavor (185 grams)	135	103.00	13,905.00
pack	Coffee creamer (400 grams)		209.00	28,215.00
pack	Pineapple Juice (1 Liter)	270	41.75	11,272.50
can	Hotdog, Jumbo (1 Kilograms)	135	297.00	40,095.00
pack	Graham Crackers (210 grams)	135	68.00	9,180.00
pack	Chocolate Malt Powder (1 Kilogram)	135	38.00	5,130.00
btl	Condensed Milk (290ml)	135	220.00	29,700.00
pack	Pancit Bihon (500 grams)	135	520.00	70,200.00
pc	Powdered Milk (680 grams)	135	390,50	52,717.50
	Note:	135	60.00	8,100.00
	125 baskets to be delivered to the CFO Main Office			
	5 baskets to be delivered to the CFO Davao Office			
	5 baskets to be delivered to the CFO Cebu Office			
	* Attached conditions/specifications set in the quotation are part of this Order.			
	(Per Purchase Request No. 2024-11-214 dated 28 October 2024)			
	x-x-x-x-x-x-x-x-x-Nothing Follows-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x	-		
tal Amount in Wor	rds) ONE HUNDRED SIX THOUSAND FOUR HUNDRED PESOS ONLY	11		939,060,0

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

RONNIE M. CONDE NORTH LUZON AREA MANAGER-MRSGI Signature over Printed Name of Supplier

C. DANTE FRANCIS M. A Chairperson

Fund Cluster : Funds Available :

ORS/BURS No. : Date of the ORS/BURS:

CANDELARIO R. MARCIA Signature over Printed Name of Chief Accountant/