



REQUEST FOR QUOTATION NO.: 2025-03-021

Date: March 19, 2025

Procurement Title : **Supply, Delivery, and Installation of Various Office Equipment for Commission on Filipinos Overseas**

Purchase Request Nos. : **2025-03-038, 2025-03-042, and 2025-03-043**

Approved Budget for the Contract : **PHP 641,800.00 (Vat Inclusive)**

Sir/Madam:

The Commission on Filipinos Overseas cordially invites suppliers registered with PhilGEPS to submit their quotations for the items detailed below, reflecting current market prices. Quotations must be provided in **TWO (2) sealed brown envelopes**. The first envelope should include either the original documents or certified true copies, while the second envelope, labeled "**COPY 1**", should contain photocopies of these documents.

Please submit your sealed envelopes to the **Administrative and Finance Division** located on the **21st floor of The Upperclass Tower, Sct. Reyes St., corner Quezon Avenue, Diliman, Quezon City**. Alternatively, you may send your files via email to bac.secretariat@cfo.gov.ph on or before **March 24, 2025, by 10:00 A.M.**

Documents submitted via email must be **secured with password protection**. Please refer to the attached instructions for guidance on how to secure your files. The passwords should be communicated to the BAC Secretariat on the opening date by the representatives of the bidders attending via ZOOM.

I. General Terms and Conditions:

1. Price quotations must remain valid for **thirty (30) calendar days** from the submission date;
2. Price quotations should be **inclusive of all costs and applicable taxes**;
3. The following documents are required to be submitted along with the quotation. Any documents not provided at the time of quotation submission may be submitted during the post-qualification evaluation process.
 - **PhilGEPS Registration Number/Certificate;**
 - **Mayor's/Business Permit;**
 - **BIR Form 2303 Certificate;**
 - **SEC or DTI Certificate;**
 - **Annual Income Tax Return**
 - **Notarized Omnibus Sworn Statement;**
 - **Copy of any Valid ID of the Authorized Representative; and**
 - **Brochure**
4. Bidders must have a Land Bank account for payment purposes. Otherwise, bank fees shall be charged to the account of the winning bidder.
5. In accordance with Presidential Decree No. 1445, the Government shall not be obliged to make an advance payment for services not yet rendered or for supplies and materials not yet delivered under any contract therefor.

COMPANY NAME : _____
 ADDRESS : _____
 PHILGEPS REGISTRATION NO.: _____ VALID UNTIL: _____
 EMAIL ADDRESS: _____ TELEPHONE NUMBER: _____
 MOBILE NUMBER: _____

****Prices are in Pesos and VAT inclusive****

****Bidder may choose to bid per lot no.****

****Items will be awarded per lot****

LOT NO.	ITEM DESCRIPTION	QUANTITY	APPROVED BUDGET FOR THE CONTRACT (VAT INCLUSIVE)	QUOTATION/OFFER AMOUNT (VAT INCLUSIVE)
	Supply, Delivery, and Installation of the following:			
1	1. 75-inch Smart TV Specifications: Dimension: 185cm x 112.49cm x 17.78cm (WxHxL) or higher TV Resolution: 4K ultra HD or higher Gross Weight: Kg 30 or higher Connectivity: Dual Band Wi-Fi, Bluetooth 5.0 HDMI Ports: 1 x HDMI 2.1 + 2 HDMI 1.4 Screen size: 75-inch LED USB Port: 2 x USB 2.0 or more Voltage: AC100V-240V 50/60 hz Wattage: 145 watts Memory: 2GB DDR + 16GB Flash CPU: CA55 x 4 @1.3GHz Max GPU: G31 MP2 or higher With movable stand Warranty: 2 years Delivery Address: 20th and 21st Floor, The Upperclass Tower, Quezon Avenue, cor Scout Reyes St, Diliman, Quezon City	4 units	Php 400,000.00 (Php 100,000.00 per unit)	
	2. 55-inch TV Specifications: 4K UHD resolution 220 volts Google TV and Dolby audio features Designed for connecting laptops/computers With movable stand Warranty: 2 years	1 unit	Php 50,000.00	

	<p>Delivery Address: 20th and 21st Floor, The Upperclass Tower, Quezon Avenue, cor Scout Reyes St, Diliman, Quezon City</p>			
	<p>3. Movable TV Stand - 43 inches Warranty: 2 years Delivery Address: 21st Floor, The Upperclass Tower, Quezon Avenue, cor Scout Reyes St, Diliman, Quezon City</p>	1 unit	Php 6,300.00	
2	<p>1. 85-inch Smart TV Specifications: Dimension: 206cm x 126cm x 21cm (WxHxL) or higher TV Resolution: 4K ultra HD or higher Gross Weight: Kg 40 or higher Connectivity: Dual Band Wi-Fi, Bluetooth 5.0 HDMI Ports: 1 x HDMI 2.1 + 2 HDMI 1.4 Screen size: 85-inch LED USB Port: 2 x USB 2.0 or more Voltage: AC100V-240V 50/60 hz Wattage: 145 watts Memory: 2GB DDR + 16GB Flash CPU: CA55 x 4 @1.3GHz Max GPU: G31 MP2 or higher With movable stand Warranty: 2 years Delivery Address: 103B Basement, Gestdan Centrum, 80 Bokawkan, Baguio City, Benguet 2600</p>	1 unit	Php 160,000.00	
3	<p>1. Microwave Oven Specifications: 23 liters capacity, electronic ceramic interior 220 volts Digitally operated Black color Warranty: 2 years Delivery Address: 20th and 21st Floor, The Upperclass Tower, Quezon Avenue, cor Scout Reyes St, Diliman, Quezon City</p>	1 unit	Php 5,500.00	
	<p>2. Refrigerator Specifications: 7 cu. ft. size, top mount 220 volts Two-door type Black color No frost</p>	1 unit	Php 20,000.00	

Inverter type Warranty: 2 years Delivery Address: 20th and 21st Floor, The Upperclass Tower, Quezon Avenue, cor Scout Reyes St, Diliman, Quezon City			
TOTAL AMOUNT		Php 641,800.00	

Delivery Schedule: 7-15 calendar days upon receipt of Notice to Proceed

After carefully evaluating the General Terms and Conditions, Specifications, Delivery Address and Schedule, and Other Requirements, I/WE hereby accept and submit our quotation based on the items and prices above.

The CFO reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

Signature over printed name (Owner/Authorized Representative)

Date

For further information, please refer to:

KEESHIA MAE A. BIENDIMA

Administrative Office IV/ Lead BAC Secretariat

Email: bac.secretariat@cfo.gov.ph or kabiendima@cfo.gov.ph

Telephone: 8552-4792 / 8552-4703 / 8552-4756